

Explanation of variances – pro forma

Name of smaller authority: Cranborne & Edmondsham Parish Council

County area (local councils and Dorset

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	25,935	27,457				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	28,450	28,450	0	0.00%	NO		
3 Total Other Receipts	1,879	865	-1,014	53.96%	YES	Donation £100	amounting to £200
4 Staff Costs	8,321	9,728	1,407	16.91%	YES	Pay increase of £1284 and NI contributions of £123	Clerk/RFO had a pay rise and NI contributions were made on a regular basis
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	20,486	14,812	-5,674	27.70%	YES	No. 97 Bus contribution + £288, Clerks Allowance + £112	insurance has also stopped being paid by the PC, saving £974. Due to COVID 19 and the many
7 Balances Carried Forward	27,457	32,232			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	0	0				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	353,454	353,047	-407	0.12%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable