

CRANBORNE & EDMONDSHAM PARISH COUNCIL

Clerk: Ms. Wendy Hopkins

Stable Cottage, 8a The Square, Cranborne, Dorset BH21 5PR.

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Councillors are hereby summoned to a remote meeting of Cranborne & Edmondsham Parish Council by Zoom on Tuesday 27th April 2021 at 7.00pm for the purpose of transacting the following business.

AGENDA

1. Open Forum.
2. Apologies for Absence.
3. Disclosure of Interests.
Any Cllr who has a personal or prejudicial interest relating to any item(s) on this agenda should declare it. If a prejudicial interest is held, the member will be able to make a representation at the beginning of the agenda item but will then be required to leave the room whilst the item is discussed and voted upon.
4. To confirm the Minutes of the previous Parish Council Meeting and any matters arising which are not covered by an agenda item.
5. **PLANNING**
 - 5.1 **3/21/0653/TCA** – T1 Yew: Reduce side growth over driveway by 2m. 1 Wimborne Street, Cranborne BH21 5PP. **RESOLVED to support this application. (sent by email 20.04.2021 due to time constraints)**
 - 5.2 **3/21/0241/CONDR** – Application to vary Condition 6 of approved P/A 3/20/0196/FUL (Proposed additions/alterations to approved traditional barn conversion to C3 dwelling house (revised scheme to planning approval No (3/19/0183/FUL) to revise positioning of two number ground floor windows as per amended drawing nos. RB/004A and RB/0054. Romford East Farm, Romford, Verwood BH31 7LE. **To discuss and vote.**
 - 5.3 **3/21/0741/TCA** – T1 Cupressus Macrocarpa: Fell. 8 Water Street Cranborne BH21 5QB. **To discuss and vote.**
 - 5.4 **3/21/0440/TCA** – T1 Ash: Fell. T3 Poplar: Fell. 4 Orchard Close, Edmondsham BH21 5RQ. **No objections raised. 08.04.2021. For information only.**
 - 5.5 **3/20/2174/FUL** - Removal of two polytunnels and replacement with one agricultural building. Holwell Watercress Farm, Holwell, Cranborne BH21 5QS. **Granted 14.04.21. For information only.**
 - 5.6 3/21/0803/TCA – T1 Horse Chestnut: Fell. T2 Cherry: Fell. 10 Grugs Lane Cranborne BH21 5PX. **To discuss and vote**
6. **DORSET COUNTY COUNCIL & DISTRICT COUNCIL MATTERS**
 - 6.1 Cllr Tooke Report – no report received
 - 6.2 Neighbourhood/Dorset Local Plan – report emailed to Cllrs.
 - 6.3 Neighbourhood Plan - to discuss and consider need for a Neighbourhood Plan
- to discuss and consider Draft Statement

7. **PARISH COUNCIL MATTERS**

- 7.1 Chairman Report – report emailed to Cllrs.
- 7.2 Clerk’s Report – report emailed to Cllrs
- 7.3 Playarea – Emergency works carried out to comply with the Annual Inspection. The clerk authorised spending under the following: ***Financial Regulations 2019, Section 4.5 Budgetary control & authority to spend.*** To discuss & consider quote from Elite Playground Inspections.
- 7.4 Remote Meeting Legislation – to discuss and consider
- 7.5 Delegation of Powers – to discuss and consider
- 7.6 Civic protocols deferred from March 2021 – Due to death of The Duke of Edinburgh, Vision ICT were instructed to update the PC website with the appropriate information. The clerk authorised spending under the following: ***Financial Regulations 2019, Section 4.5 Budgetary control & authority to spend. For information only.***
- 7.7 Cranborne Village Hall – report emailed to Cllrs
- 7.8 Edmondsham Village Hall –
- 7.9 CASC – report from PC Representative
- 7.10 DAPTC - report from PC Representative
 - DAPTC Survey – to discuss and consider
- 7.11 Local Crime Report -

8. **FINANCE**

- 8.1 End of Year Statement of Accounts 20/21 – to consider
- 8.2 Internal Auditor Report 20/21 – to consider
- 8.3 Annual Governance Statement 2020/21 & Accounting Statements 2020/21
 - Section 1: Annual Governance Statement 2020/21 – to consider
(In doing so, members acknowledge their responsibility for ensuring that there is a sound system of internal control, and that statements 1-9 are agreed)
 - Section 2: Accounting Statement 2020/21 – to consider
- 8.4 To consider the following payments:
 - Clerk’s Expenses
 - Annual Play Inspection Invoice
 - Elite Playground Inspections Invoices
 - Internal Auditor Invoice
 - Marcus Edwards Grounds Maintenance Payment (1st of 3)
 - BHIB – PC Insurance Renewal Invoice

8.5 Grants/Donations

Thank you, letter, received from PTA (Cranborne Middle School)

9. **FOR REPORT ONLY**

10. **NEXT MEETING**

Members of the public are invited to attend the Parish Council meetings as observers. There will be an opportunity during the public open forum for questions, complaints and discussions.

A handwritten signature in black ink, consisting of a large, stylized 'W' followed by a long, horizontal flourish.

Wendy Hopkins
Clerk to the Council
21.04.2021