

CRANBORNE & EDMONDSHAM PARISH COUNCIL

Clerk: Ms. Wendy Hopkins

Stable Cottage, 8a The Square, Cranborne, Dorset BH21 5PR.

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Councillors are hereby summoned to attend a meeting of Cranborne & Edmondsham Parish Council to be held in The Hut, Edmondsham on Tuesday 15th March 2022 at 7.00pm for the purpose of transacting the following business.

AGENDA

1. Open Forum.
2. Apologies for Absence.
3. Disclosure of Interests.
Any Cllr who has a personal or prejudicial interest relating to any item(s) on this agenda should declare it. If a prejudicial interest is held, the member will be able to make a representation at the beginning of the agenda item but will then be required to leave the room whilst the item is discussed and voted upon.
4. To confirm the Minutes of the previous Parish Council Meeting and any matters arising which are not covered by an agenda item.
5. **PLANNING**
 - 5.1 P/HOU/2022/00451 - Garden shed with single skin brick wall and tile roof. 24 Grugs Lane Cranborne BH21 5PX. ***To discuss & consider***
 - 5.2 P/TRT/2022/00701 - T1 Beech Copper: Remove secondary limb. Raise canopy over driveway to 3.5m and over road to 4.5m. The Rectory, Grugs Lane, Cranborne BH21 5PX. ***SUPPORT. Submitted by the clerk on behalf of the PC under delegated powers due to time constraints. For information only***
6. **DORSET COUNTY COUNCIL & DISTRICT COUNCIL MATTERS**
 - 6.1 Cllr Tooke Report – emailed to Cllrs
7. **PARISH COUNCIL MATTERS**
 - 7.1 Chairman Report
 - 7.2 Clerk's Report – emailed to Cllrs
 - 7.3 Cranborne Cllr Vacancy – to discuss & consider applications re co-option
 - 7.4 Annual Parish Meeting – to discuss & consider order of events.
 - 7.5 Bus Shelter Update – funding has been applied for through National Lottery Funding. This can take up to 12 weeks for a decision. Until a decision has been received, commencement of work cannot take place – the contractor has been informed of this. ***For information only.***
 - 7.6 Noticeboard – deferred from last month in order to look at different locations.
 - 7.7 Parking Order Public Notice – emailed to Cllrs. ***For information only***
 - 7.8 Eroding Riverbank – awaiting to hear if there is an update on ownership
 - 7.9 Defib Machine (Cranborne) – please see clerk's report
 - 7.10 No. 97 Bus – please see clerk's report
 - 7.11 Cranborne Village Hall – report emailed to Cllrs
 - 7.12 Edmondsham Village Hall – next meeting is on 10.03.2022. ***For information only***
 - 7.13 CASC – report from PC Representative
 - 7.14 DAPTC – report from PC Representative

7.15 Local Crime Report – commercial burglary, Cranborne (27.02.2022). ***For information only***

8. **FINANCE**

8.1 To consider the following documents: –
(Annual check completed by the clerk and Cllr Mrs. S Batten)

- Standing orders
- Financial Regulations
- Financial Risk Assessment
- Land Risk Assessment
- Asset Register

8.2 Following the conclusion of the 21/22 NJC pay award at 1.75%, the clerk's salary to be adjusted accordingly, and backdated to 01.04.2021 (This is separate from the PC pay award.) ***For information only***

8.3 To consider the monthly schedule of payments

8.4 To consider the following grant/donation requests

- **Edmondsham PCC – Churchyard maintenance**
(LGA 1972, s.214 (6)) (Power to maintain)
- **PTA – (Cranborne Middle School) – Community Garden**
(LGA 1972, Miscellaneous, s.137 (Power of local authorities to incur expenditure for certain purposes not otherwise authorised))
- **Cranborne PCC – Churchyard maintenance**
(LGA 1972, s.214 (6)) (Power to maintain)

9. **FOR REPORT ONLY**

10. **NEXT MEETING**

Tuesday 19th April 2022 at 7pm in the Cecil Memorial Hall, Cranborne

Members of the public are invited to attend the Parish Council meetings as observers. There will be an opportunity during the public open forum for questions, complaints and discussions.

Wendy Hopkins
Clerk to the Council
09.03.2022