

CRANBORNE & EDMONDSHAM PARISH COUNCIL

Clerk: Ms. Wendy Hopkins

Stable Cottage, 8a The Square, Cranborne, Dorset BH21 5PR.

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Councillors are hereby summoned to attend a meeting of Cranborne & Edmondsham Parish Council to be held at Cranborne Middle School (in the assembly hall) Cranborne, on Tuesday 16th April 2024 at 7.00pm for the purpose of transacting the following business.

AGENDA

1. Open Forum:

2. Apologies for Absence

3. Declarations of Interests and requests for Dispensations

To declare any interests' councillors may have regarding items on the agenda and any dispensations received. ***(All Cllrs to be given a dispensation to speak in meetings regarding Cranborne & Edmondsham Estates.) (All Cllrs to be given a dispensation to speak and vote in meetings concerning the Cecil Memorial Hall, Cranborne)***

4. Minutes

To confirm that the Minutes of the previous meeting held on 19th March 2024 as a correct record of that meeting.

5. Planning

- 5.1 ***Pre-application (CHECK)CTIL 20787223*** - CRANBORNE, BH21 5QE. Deferred from last meeting. ***Please see clerks report.***
- 5.2 ***P/LBC/2024/00385*** - Alter the interior of the granary to include a staircase and provision for bats and owls. East Blagdon Farmhouse Cranborne BH21 5RZ. ***Granted (25.03.2024). For information only.***

6. Dorset County Council Matters

- 6.1 Dorset Cllr Report – emailed to Cllrs.

7. Parish Council Matters

- 7.1 Clerk's report – emailed to Cllrs.
- 7.2 Cecil memorial Hall – the building closed on the 01.04.2024 due to the caretaker post being vacated. In order to comply with the insurance criteria for a building that does not currently have a caretaker, the following has been put in place: letter box taped up, internal & external inspections to take place on a weekly basis, water system shut down between 01.10 – 01.04 (this has not been done due to the date of closure) and building to be secured inside and out. ***For information only.***
- 7.3 Christmas tree lights – please see clerks report.
- 7.4 Coronation Corner/Lady Bourne Gardens – please see clerks report.
- 7.5 Playarea – please see clerks report
- 7.6 Council reports – report received from Edmondsham Village Hut
- 7.7 Crime report: – no report received.

8. Finance

- 8.1 End of Year Statement of Accounts 23/24 – to consider.
- 8.2 Annual Internal Auditor Report 23/24 – to consider.
- 8.3 Annual Governance and Accountability Return 23/24 – to consider the following documents:

- Section 1: Annual Governance Statement 2023/24
- Section 2: Accounting Statement 2023/24

- 8.4 Conflict of Interest – to consider.
8.5 To consider updated Fixed Asset Register.
8.6 To consider the monthly payment schedule.

9. For report only

10. Next Meeting

Tuesday 21st May 2024 – venue to be confirmed.

Members of the public are invited to attend the Parish Council meetings as observers. There will be an opportunity during the public open forum for questions, complaints and discussions.

Wendy Hopkins

Clerk to the Council

10.04.2024