

CRANBORNE & EDMONDSHAM PARISH COUNCIL

Clerk: Ms. Wendy Hopkins

Tel: 01725 551188 email: cranborneparishcouncil@gmail.com

Councillors are hereby summoned to attend the 'Annual Meeting' of Cranborne & Edmondsham Parish Council to be held Edmondsham Village Hut on Tuesday 20th May 2025 at 7.00pm for the purpose of transacting the following business.

AGENDA

1. NOMINATIONS AND APPOINTMENTS

- 1.1 Nomination and election of Chairman.
- 1.2 To receive the Chairman's Declaration of Office.
- 1.3 Appointment of Councillors to various job roles.

2. Open Forum: Members of the public may raise questions in respect of the business on the agenda only.

3. Apologies for Absence

4. Declarations of Interests and requests for Dispensations

To declare any interests' councillors may have regarding items on the agenda and any dispensations received.

5. Minutes

To confirm that the Minutes of the previous meeting held on 18th March 2025 as an accurate record of that meeting.

6. Planning

- 6.1 **P/TRC/2025/01465** - Red Lion House, 35 Salisbury Street Cranborne BH21 5PU. No objection (03.04.2025). **For information only.**
- 6.2 **P/HOU/2025/00521** – 2 Pennys Mead Cranborne BH21 5QH. Granted (11.04.2025). **For information only.**
- 6.3 **P/TRC/2025/02106** - 31 Salisbury Street Cranborne BH21 5PU. No objection. (12.05.2025) **For information only.**
- 6.4 **P/TRC/2025/02107** - T1 Ash - Reduce lateral branches growing towards 20 Salisbury Street to achieve a clearance of 3 metres between the branch tips and the fabric of the building. T2 Ash - Reduce lateral branches growing towards 20 Salisbury Street to achieve a clearance of 3 metres between the branch tips and the fabric of the building. 26 Salisbury Street Cranborne BH21 5PU. PC not notified as a tree application. **To discuss and consider.**

7. Dorset County Council Matters

- 7.1 Dorset Cllr Report – report emailed to Cllrs.

8. Parish Council Matters

- 8.1 Tree Survey – see clerks report.
- 8.2 Litter Bin (Cranborne) – to discuss. Please see clerks report.
- 8.3 Fingerposts (Cranborne & Edmondsham) – to discuss. Please see clerks report.
- 8.4 Grounds maintenance (Edmondsham) – to discuss. Please see clerks report.
- 8.5 (a) Temporary Traffic Regulation Order - Proposed works in the parishes of Cranborne & Edmondsham between 2nd – 18th June 2025. 5am – 5pm. **For information only.**

(b) Proposed temporary closure of Cranborne Road, Cripplesty. 09:30, 23rd June 2025 until 14:30, 23rd June 2025. A letter drop to local residents directly affected by the works. A vehicular diversion route will be in operation. **For information only.**

8.6 Crime report – no report received.

9. Finance

9.1 End of Year Statement of Accounts 24/25 – to consider.

9.2 Annual Internal Auditor Report 24/25 – to consider.

9.3 Annual Governance and Accountability Return 24/25 – to consider the following documents:

- Section 1: Annual Governance Statement 2024/25
- Section 2: Accounting Statement 2024/25

9.4 Conflict of Interest with BDO – to consider

9.5 Insurance – to discuss entering into a 3-year fixed term. (Please see clerk's report)

9.6 Financial Regulations (Update) – to consider. (Please see clerks report)

9.7 Standing Orders (Update) – to consider. (Please see clerks report)

9.8 Bank/Workbook Rec – **for information only.**

9.9 To consider the monthly payment schedule.

£312.00 Ms Wendy Hopkins (WFH Allowance)

10. For report only

11. Next Meeting

Tuesday 15th July 2025 in Edmondsham Village Hut, Edmondsham.

Members of the public are invited to attend the Parish Council meetings as observers.

There will be an opportunity during the public open forum for questions, complaints and discussions of agenda items only.

Wendy Hopkins

Clerk to the Council

14.05.2025