

CRANBORNE & EDMONDSHAM PARISH COUNCIL

Clerk: Ms. Wendy Hopkins

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Councillors are hereby summoned to attend a meeting of Cranborne & Edmondsham Parish Council to be held in Edmondsham Village Hut on Tuesday 18th November 2025 at 7.00pm for the purpose of transacting the following business.

AGENDA

1. **Open Forum:** Members of the public may raise questions in respect of the business on the agenda only.
2. **Apologies for Absence**
3. **Declarations of Interests and requests for Dispensations**
To declare any interests' councillors may have regarding items on the agenda and any dispensations received.
4. **Co-option – to discuss & consider.**
5. **Minutes**
To confirm that the Minutes of the previous meeting held on 15th July 2025 as an accurate record of that meeting.
6. **Planning**
Decisions x 4: (For information only)
 - 6.1 ***P/TRC/2025/05241*** -Tregonwell Lodge 26 Salisbury Street Cranborne BH21 5PU. No objection (01.10.2025).
 - 6.2 ***P/TRC/2025/05275*** - 25 Salisbury Street Cranborne BH21 5PU. No objection (02.10.2025).
 - 6.3 ***P/TRC/2025/05272*** - Cranborne Lodge Castle Street Cranborne BH21 5PZ. No objection (01.10.2025).
 - 6.4 ***P/TRC/2025/04942*** – Wasteland adjacent to 1 Pennys Lane Cranborne BH21 5QE and 5 Water Street Cranborne BH21 5Q. Withdrawn (01.10.2025)**Applications x 5: To discuss**
 - 6.5 ***P/FUL/2025/06554*** - Retain change of use from a single C3 dwellinghouse and restaurant (with bar and ancillary staff flat) to a C1 hotel. Cranborne Lodge Castle Street Cranborne BH21 5PZ.
 - 6.6 ***P/LBC/2025/06573*** - Retain change of use from a single C3 dwellinghouse and restaurant to a C1 hotel and the retention of 11no fire doors. Cranborne Lodge Castle Street Cranborne BH21 5PZ.
 - 6.7 ***P/TRC/2025/06724*** - 241 Beech: Fell.286 Beech: Reduce lower limbs by 3m. 273 Beech: Add cable brace. Cranborne Garden Centre Wimborne Street Cranborne BH21 5PP.
 - 6.8 ***Proposed upgrade*** of existing electronic communications apparatus at 76967, Potterne Hill, Pennys Mead, Cranborne.
 - 6.9 ***P/TRC/2025/06741*** - Tree 245 Beech (///repaying.splinters.simple): Double top at approximately 8m with included bark shows cracking on southern side. Remove upper third of the crown to reduce weight/stress on the double-stem union. Cranborne Manor House Wimborne Street Cranborne BH21 5PP.
7. **Dorset County Council Matters**
 - 7.1 Dorset Cllr Report – no report received.
8. **Parish Council Matters**
 - 8.1 Playarea (Cranborne)

a. To discuss the long-term future of the playarea in its current location - resolve to exclude public and press in accordance with Section 1(2) of the Public Bodies (admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted.
(Please note this is a closed session: Members of the public and the DC Councillor will be asked to leave the room).

b. To discuss and consider the removal of old play equipment.

c. To discuss the purchasing of new play equipment.

d. Quarterly play inspection report sent to Cllrs. **For information only.**

8.2 Parish Council Website/Emails – to discuss changes to the 2026 audit requirements.

8.3 Fingerposts (Cranborne & Edmondsham) – to discuss and consider quotes.

8.4 Elections 2029/Community Governance review– to discuss.

9. Finance

9.1 Annual Return for year ended 2024/25 - BDO LLP- AGAR Section 3. External Auditor Report: Review completed and certificate of compliance granted. **For information only.**

9.2 Following the conclusion of the 25/26 NJC pay award, the clerk's salary to be adjusted accordingly, and backdated to 01.04.2025. (This is separate from the PC pay award). **For information only.**

9.3 Draft IT Policy – **to consider.**

9.4 Land Risk Assessment (6month check) – **to consider.**

9.5 Internal Audit Report – **to consider.**

9.6 6mth Statement of Accounts – **to consider.**

9.7 VAT reclaimed for the year ended 01/10/24 - 30/09/25. Confirmation has been received by HMRC that the claim has been submitted. **For information only.**

9.8 Draft Budget – to discuss

9.9 To consider the annual check on the below policies:

Zero Tolerance Policy

Complaints Policy

9.10 Bank/Workbook Rec – **for information only.**

9.11 To consider the monthly payment schedule.

No payments. Cllrs received, considered and approved a schedule of regular payments due in relation to a continuing contract or obligation in accordance with Financial Regulations 6.6.

9.12 Grounds Maintenance Contract - resolve to exclude public and press in accordance with Section 1(2) of the Public Bodies (admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted.

(Please note this is a closed session: Members of the public and the DC Councillor will be asked to leave the room).

10. For report only

11. Next Meeting

Tuesday 20th January 2026 in Edmondsham Village Hut, Edmondsham.

Members of the public are invited to attend the Parish Council meetings as observers. There will be an opportunity during the public open forum for questions, complaints and discussions of agenda items only.

Wendy Hopkins

Clerk to the Council

12.011.2025

