

## **CRANBORNE & EDMONDSHAM PARISH COUNCIL**

Clerk: Ms. Wendy Hopkins

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**Councillors are hereby summoned to attend a meeting of Cranborne & Edmondsham Parish Council to be held at The Cecil Memorial Hall, Cranborne on Tuesday 15<sup>th</sup> October 2019 at 7.00pm for the purpose of transacting the following business.**

Ms. W. Hopkins  
Clerk to the Council  
10<sup>th</sup> October 2019

### **AGENDA**

1. Open Forum.
2. Apologies for Absence.
3. Disclosure of Interests.  
Any Cllr who has a personal or prejudicial interest relating to any item(s) on this agenda should declare it. If a prejudicial interest is held, the member will be able to make a representation at the beginning of the agenda item but will then be required to leave the room whilst the item is discussed and voted upon.
4. To confirm the Minutes of the previous Parish Council Meeting and any matters arising which are not covered by an agenda item.
5. **PLANNING**
  - 5.1 3/19/1822/PNTEL – Erect a Telecommunications Mast. Land at Potterne Hill Cranborne BH21 5QH. **7 Support. Submitted 23/09/19**
  - 5.2 3/19/1940/FUL – Construction of spa complex, including conversion of existing grade 2 listed coach house. 10 Castle Street Cranborne BH21 5PZ. **Awaiting Cllrs response. Extended time given.**
  - 5.3 3/19/1941/LB – Construction of spa complex, including conversion of existing grade 2 listed coach house. 10 Castle Street, Cranborne BH21 5P. **Awaiting Cllrs response. Extended time given**
  - 5.4 3/19/2040/TCA – Tree 5 Yew: Crown lift to give 3m clear above ground level. Tree 6 Yew: Crown lift to give 3m clear above ground level; reduce lower crown over path and on north side. Tree 1-4 Pillow Yews: Retie wires and trim to shape. Church of St Mary & Bartholomew, Church Street, Cranborne BH21 5PY. **Awaiting Cllrs response. To be submitted by 28/10/2019**
  - 5.5 3/19/1899/HOU – Two storey side extension, single storey rear extension (demolish existing conservatory). Convert loft space into habitable accommodation with dormer to front elevation and rooflights to side and rear. Demolish existing garage and increase width of driveway. 12 Pennys Lane, Cranborne BH21 5QE. **Awaiting Cllrs response. To be submitted by 28/10/2019.**
6. **DORSET COUNTY COUNCIL & DISTRICT COUNCIL MATTERS**
  - 6.1 Cllr Tooke report.
  - 6.2 Dorset Council Local Plan – Deferred from last meeting

## **7. PARISH COUNCIL MATTERS**

- 7.1 Chairman's Report
- 7.2 Playarea – Update on ongoing/completed work
- 7.3 Bus Shelter – To discuss how to proceed
- 7.4 Land Availability “call for sites” – Emailed to Cllrs 16.09.19
- 7.5 Highways – Barnfield Road (speeding) – To discuss  
Proposed temporary road closure Swan Street, Cranborne, 29<sup>th</sup> – 30<sup>th</sup>  
October 2019, 08.00hrs to 16.00hrs. Emailed to Cllrs.
- 7.6 Dorset Community Impact Fund Round 4 (Small Grants Programme) – To discuss
- 7.7 No. 97 Bus – Report from PC Representative
- 7.8 Defib Training – Cllr Mrs. E. Issacs request to add to agenda
- 7.9 Climate Change Emergency Email – Emailed to Cllrs. To discuss
- 7.10 Emergency Tree Work – Water Street – Emailed to Cllrs
- 7.11 Land Registry – Emailed to Cllrs. To discuss
- 7.12 Cranborne Village Hall – Report from PC Representative
- 7.13 Edmondsham Village Hall – Report from PC Representative
- 7.14 CASC – Report from PC Representative
- 7.15 DAPTC – Report from PC Representative
- 7.16 Local Crime Report

## **8. FINANCE**

- 8.1 Approval of Internal Audit Report 2019/20
- 8.2 Copy of half yearly statement of accounts
- 8.3 Draft Budget 2020/21 – To discuss
- 8.4 Approval of Land Risk Assessment (6-month check)
- 8.5 To approve the following payments:
  - Clerks Salary (October)
  - Clerks Expenses
  - Elite Playground Inspections Invoice
  - PKF Littlejohn Audit Invoice
  - Grounds Maintenance Payment (3<sup>rd</sup> of 3)
  - Internal Auditor Payment
  - Cllr Mileage Expenses
  - Emergency Ground Maintenance payment for fallen trees in Water Street
- 8.6 Annual Return for year ended 2018/19 - PKF Littlejohn – 2018/19 AGAR Section 3  
External Auditor Report – Review completed and certificate of compliance granted
- 8.7 Grants/Donations – To discuss and attribute funds accordingly

## **9. FOR REPORT ONLY**

## **10. NEXT MEETING**

Tuesday 19<sup>th</sup> November 2019 at 7pm, Cecil Memorial Hall, Cranborne

Members of the public are invited to attend the Parish Council meetings as observers. There will be an opportunity during the public open forum for questions, complaints and discussions.

