

CRANBORNE & EDMONDSHAM PARISH COUNCIL

Clerk: Ms. Wendy Hopkins

Stable Cottage, 8a The Square, Cranborne, Dorset BH21 5PR.

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Councillors are hereby summoned to a remote meeting of Cranborne & Edmondsham Parish Council by Zoom on Tuesday 21st April 2020 at 7.00pm for the purpose of transacting the following business.

Ms. W. Hopkins
Clerk to the Council
17/04/2020

AGENDA

Please note this meeting will take place remotely under the powers of Section 78 (Regulation 5(1)) of the Coronavirus Act 2020

1. Open Forum
2. Apologies for Absence
3. Disclosure of Interests
Any Cllr who has a personal or prejudicial interest relating to any item(s) on this agenda should declare it. If a prejudicial interest is held, the member will be able to make a representation at the beginning of the agenda item but will then be required to leave the meeting whilst the item is discussed and voted upon.
(All Cllrs are reminded of their responsibility in disclosing interests. Further clarification can be found in the PC Code of Conduct document, sections 10,11 & 12 & PC Standing Orders nos. 3u & 13a, b & c.)
4. To confirm the Minutes of the previous Parish Council Meeting and any matters arising which are not covered by an agenda item.
5. **PLANNING**
 - 5.1 3/20/0432/TCA - Holm Oak x 2: Prune. Edmondsham House, Edmondsham BH21 5RE. **Planning comments closed early – unable to submit**
 - 5.2 3/19/1995/LB - Reinstatement of part of the building following a thatch fire. Works to include re-thatching, strengthening roof timbers, re-plastering and installation of timber ceiling joists to first floor where destroyed by fire. 2 Church Street, Cranborne BH21 5PY. **Granted 23/03/2020**
6. **DORSET COUNTY COUNCIL & DISTRICT COUNCIL MATTERS**
 - 6.1 Cllr Tooke Report – Emailed to Cllrs
 - 6.2 Dorset Council Local Plan/Neighbourhood Plan/Parish Plan – Reply sent to Planning & Community Services on 24th February 2020 – For Information only.
7. **PARISH COUNCIL MATTERS**
 - 7.1 Chairman’s Report – Various Zoom meetings with Cllr. M. Campbell & Clerk
 - 7.2 Statement of Community Involvement – Adopted – For information only
 - 7.3 Footbridge in the Close – Reported – For information only
 - 7.4 Vision ICT – Accessibility Statement - Vision ICT have written and placed Accessibility Statement on PC website - For information only
 - 7.5 Annual Parish Meeting – Postponed until next year
 - 7.6 Highways – Batterley Drove – Emailed to Cllrs

- 7.7 Climate Change Seminar – Emailed to Cllrs (Report not received)
- 7.8 Annual Meeting of PC (Election of Chairman/Vice-Chairman & Appointments)
Under powers of Section 78 (Regulation 4 (2)) of the Coronavirus Act 2020, this provides that where an appointment would otherwise be made or is required to be made at an annual meeting of the local authority, the appointment continues until the next annual meeting of the authority - For information only
- 7.9 Cranborne Village Hall Report – Emailed to Cllrs
- 7.10 Edmondsham Village Hall Report – Emailed to Cllrs
- 7.11 CASC – Nothing to Report
- 7.12 DAPTC – Nothing to Report
- 7.13 Local Crime Report – Nothing to Report

8. **FINANCE**

- 8.1 Approval of Internal Audit report to 31st March 2020
- 8.2 Copy of the accounts for year ending 31st March 2020
- 8.3 Approval of the following documents sent to Cllrs by email
(Annual check completed by the Clerk and Cllr Mrs. S. Batten)
 - Standing Orders
 - Financial Regulations
 - Financial Risk Assessment
 - Land Risk Assessment
 - Fixed Asset Register
 - Child Protection Policy
- 8.4 To authorise increase to Homeworking Allowance for Clerk from £4 to £6 per week (HMRC increase as from 1/04/2020)
- 8.5 To approve the following payments: -
 - Clerks Salary
 - Clerk' Expenses
 - Play Inspection Company Invoice (Annual Inspection)
 - Marcus Edwards – Grounds Maintenance Payment, 1 of 3
 - BHIB Council Insurance Invoice
 - Elite Playground Inspections Invoice

9. **FOR REPORT ONLY**

10. **NEXT MEETING**

Members of the public are invited to join the Parish Council meetings as observers. Please contact the Clerk on the email above, prior to the meeting, if you wish to participate. There will be an opportunity during the public open forum for questions, complaints and discussions.

Regulation 13 s.1 (4) (a) of the 1960 Act has been amended so that public notice of the time and place of the meeting is deemed to be given if published on the relevant principal authority's website. This meets the advertising requirements contained in Schedule 12 of the 1972 Act