

CRANBORNE & EDMONDSHAM PARISH COUNCIL

Clerk: Ms. Wendy Hopkins

Stable Cottage, 8a The Square, Cranborne, Dorset BH21 5PR.

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Councillors are hereby summoned to attend a meeting of Cranborne & Edmondsham Parish Council to be held at The Cecil Memorial Hall, Cranborne on Tuesday 16th June 2020 at 7.00pm for the purpose of transacting the following business.

AGENDA

Please note this meeting will take place remotely under the powers of Section 78 (Regulation 5(1)) of the Coronavirus Act 2020

1. Open Forum.
2. Apologies for Absence.
3. Disclosure of Interests.
Any Cllr who has a personal or prejudicial interest relating to any item(s) on this agenda should declare it. If a prejudicial interest is held, the member will be able to make a representation at the beginning of the agenda item but will then be required to leave the room whilst the item is discussed and voted upon.
(All Cllrs are reminded of their responsibility in disclosing interests. Further clarification can be found in the PC Code of Conduct document, sections 10,11 & 12 & PC Standing Orders nos. 3u & 13a, b & c.)
4. To confirm the Minutes of the previous Parish Council Meeting and any matters arising which are not covered by an agenda item.
5. **PLANNING**
 - 5.1 3/20/0345/LB – Forming of a single opening in a wall in the basement to provide safe access to rooms. Boveridge House, Cranborne BH21 5RU
 - 5.2 3/20/0873/TCA – Dead Rowan, Norway Spruce, 3 x ASH: Fell. Edmondsham House, Edmondsham BH21 5RG
 - 5.3 3/20/0495/LB – Increasing the height of the chimney to 1800mm to comply with Building Regulations, HETADS requirement and insurer requirements. The stack has increase by 300mm and pot by 590mm. Traditional matching bricks and lime render have been used. (Retrospective). 2 Church Street, Cranborne BH21 5PY
6. **DORSET COUNTY COUNCIL & DISTRICT COUNCIL MATTERS**
 - 6.1 Cllr Tooke Report – Report emailed to Cllrs
7. **PARISH COUNCIL MATTERS**
 - 7.1 Chairman's Report –
 - 7.2 Road Signs in the Parish – Deferred from last month
 - 7.3 Tree Assessments in the Parish – To discuss
 - 7.4 Pothole/blocked culvert - Sandy's Hill, Edmondsham – Report emailed to Cllrs
 - 7.5 Edmondsham Noticeboard – To consider quote for work
 - 7.6 La Fosse letter – To discuss
 - 7.7 Cranborne Village Hall – Report emailed to Cllrs

- 7.8 Edmondsham Village Hall – Report emailed to Cllrs
- 7.9 CASC – Nothing to report
- 7.10 DAPTC – Nothing to report
- 7.11 Local Crime Report – Nothing to report

8. **FINANCE**

- 8.1 Filming & Recording Policy – Annual review
- 8.2 Terms of Reference for Personnel Committee – To consider
- 8.3 Retention Policy – To consider
- 8.4 Jubilee Gardens & Benches – To consider new lease & adoption of benches
- 8.5 To consider the following payments:
 - Clerk's expenses
 - SLCC - 11th Edition Local Council Administration & Clerks' Manual
 - Nigel Harris Woodwork Invoice (Edmondsham noticeboard repairs)

9. **FOR REPORT ONLY**

10. **NEXT MEETING**

Tuesday 21st July at 7pm – either by Zoom or in the Cecil Memorial Hall, Cranborne
– to be confirmed

Members of the public are invited to join the Parish Council meetings as observers. Please contact the Clerk on the email above, prior to the meeting, if you wish to participate. There will be an opportunity during the public open forum for questions, complaints and discussions. (***Please redial in if the meeting ends using the same link as before***)

Regulation 13 s.1 (4) (a) of the 1960 Act has been amended so that public notice of the time and place of the meeting is deemed to be given if published on the relevant principal authority's website. This meets the advertising requirements contained in Schedule 12 of the 1972 Act



Wendy Hopkins
Clerk to the Council
DATE