

CRANBORNE AND EDMONDSHAM PARISH COUNCIL

Minutes of the Cranborne & Edmondsham Parish Council Meeting held on
Tuesday 27th April 2021 by Zoom

PRESENT: Cllr. Mrs. E. Isaacs (Chair), Cllr. Mrs. S. Batten, Cllr. Mrs. F. Vigar, Cllr. Mrs. A. Mackenzie. Cllr M. Campbell, Cllr A. Hayward, Cllr. G. Fauvel, Cllr J Stirling, Cllr T. Chandler & Cllr M. Nurton. Ms. W. Hopkins - Clerk

The chairman opened the meeting by acknowledging the death of the Duke of Edinburgh and to ask the clerk to add comments to the online book of condolence.

1. Open Forum - One member of the public was present.
2. Apologies for Absence – apologies were received from Dorset Cllr D. Tooke and Cllr. Mrs. S. Norton. **Proposed: Cllr G. Favel. RESOLVED to accept the apologies**
3. Disclosure of Interests - Cllr M. Campbell and Cllr G. Fauvel for anything Cranborne Estate related. Cllr T. Chandler for item 5.6
4. Minutes of the previous meeting on Tuesday 16th March 2021 were accepted as an accurate record and duly authorised and there were no matters arising. **Proposed: Cllr M. Campbell. RESOLVED to accept the minutes of the previous meeting.**
5. **PLANNING**
 - 5.1 **3/21/0653/TCA** – T1 Yew: Reduce side growth over driveway by 2m. 1 Wimborne Street, Cranborne BH21 5PP. RESOLVED to support this application. (sent by email 20.04.2021 due to time constraints). **Noted by the PC**
 - 5.2 **3/21/0241/CONDR** – Application to vary Condition 6 of approved P/A 3/20/0196/FUL (Proposed additions/alterations to approved traditional barn conversion to C3 dwelling house (revised scheme to planning approval No (3/19/0183/FUL) to revise positioning of two number ground floor windows as per amended drawing nos. RB/004A and RB/0054. Romford East Farm, Romford, Verwood BH31 7LE. **Proposed: Cllr Mrs. S. Batten. RESOLVED to support this application.**
 - 5.3 **3/21/0741/TCA** – T1 Cupressus Macrocarpa: Fell. 8 Water Street Cranborne BH21 5QB. **Proposed: Cllr M. Nurton. RESOLVED to support this application.**
 - 5.4 **3/21/0440/TCA** – T1 Ash: Fell. T3 Poplar: Fell. 4 Orchard Close, Edmondsham BH21 5RQ. No objections raised. 08.04.2021. **Noted by the PC**
 - 5.5 **3/20/2174/FUL** - Removal of two polytunnels and replacement with one agricultural building. Holwell Watercress Farm, Holwell, Cranborne BH21 5QS. Granted 14.04.21. **Noted by the PC**
 - 5.6 **3/21/0803/TCA** – T1 Horse Chestnut: Fell. T2 Cherry: Fell. 10 Grugs Lane Cranborne BH21 5PX. **Proposed: Cllr Mrs S. Batten. RESOLVED to support this application.**

6. DORSET COUNTY COUNCIL & DISTRICT COUNCIL MATTERS

- 6.1 Cllr Tooke Report – Report to be added to website. **Action clerk.**
- 6.2 Neighbourhood/Dorset Local Plan – **Proposed: Cllr A. Hayward. RESOLVED** to change the name of the committee to The Dorset Local Plan Response Committee.
- 6.3 Neighbourhood Plan – **Proposed: Cllr M. Nurton RESOLVED** not to submit a Neighbourhood Plan.
 - Draft Statement – **Proposed: Cllr M. Campbell. RESOLVED** to agree to the draft statement stating the PC priorities. This will be submitted to Dorset Council who have already been informed that the Estate Plan would be a combined PC/Estate effort. **Action clerk.**

7. PARISH COUNCIL MATTERS

- 7.1 The Chairman mentioned she has had her regular conversations with the clerk, remote meetings with DAPTC and Simon Hoare MP. Topics included the Dorset Local Plan, police cover in Verwood, parking charges and increased traffic. Report to be added to website. **Action clerk.**
- 7.2 The clerk gave an update on COVID-19, the Annual Inspection of the playarea, emergency work carried out by Elite Playground Inspections and Marcus Edwards. **Noted by the PC.** Report to be added to website. **Action clerk.**
- 7.3 Playarea – Emergency works carried out to comply with the Annual Inspection. The clerk authorised spending under the following: Financial Regulations 2019, Section 4.5 Budgetary control & authority to spend. **Noted by the PC.** The PC discussed the quote from Elite Playground Inspections. **Proposed: Cllr M. Campbell. RESOLVED** to accept the quote. Clerk to inform Elite Playground Inspections **Action clerk.**
- 7.4 Remote Meeting Legislation – **Proposed: Cllr M. Campbell. RESOLVED** to bring forward May's meeting to 4th May. If the remote meeting legislation changes the meeting will revert back to its original date of 18th May 2021 and be held by Zoom.
- 7.5 Delegation of Powers – **Proposed: Cllr A. Hayward. RESOLVED** to Delegate power to the clerk between the dates of 7th May 2021 – June 22nd 2021 in order that the PC operates legally within COVID 19 restrictions.
- 7.6 Civic protocols deferred from March 2021 – Due to death of The Duke of Edinburgh, Vision ICT were instructed to update the PC website with the Appropriate information. The clerk authorised spending under the following: Financial Regulations 2019, Section 4.5 Budgetary control & authority to spend. **Noted by the PC**
- 7.7 Cranborne Village Hall – **noted by the PC.** Report to be added to website. **Action clerk.**
- 7.8 Edmondsham Village Hall – Nothing to report.
- 7.9 CASC – Reopened under COVID-19 guidelines.
- 7.10 DAPTC – Please see Chairman's Report.
 - DAPTC Survey – **Proposed Cllr A. Hayward. RESOLVED** that the clerk responds to the survey on behalf of the PC.

- 7.15 Local Crime Report –. 2 x criminal damage to window on 13/04 & 20/04 – Cranborne and 1 x criminal damage 23/04 – Cranborne.

8. FINANCE

- 8.1 End of Year Statement of Accounts 20/21 – **Proposed: Cllr G. Fauvel. RESOLVED** to accept the Statement of Accounts.

- 8.2 Internal Auditor Report 20/21 – **Proposed: Cllr M. Campbell. RESOLVED** to accept the Internal Audit Report

- 8.3 Annual Governance Statement 2020/21 & Accounting Statements 2020/21

- Section 1: Annual Governance Statement 2020/21 – **Proposed: Cllr G. Fauvel. Seconded: Cllr Mrs. F. Vigar. RESOLVED** to approve the Annual Governance Statement 2020/21.
- Section 2: Accounting Statement 2020/21 – **Proposed: Cllr Mrs. S. Batten, Seconded: Cllr T. Chandler. RESOLVED** to approve the Accounting Statement 2020/21

- 8.4 To approve the following payments: -

- Clerk's Expenses - £326.39
- Elite Playground Inspections Invoices - £198.62
- Vision ICT - £126.00
- BHIB Insurance Renewal Invoice - £422.35
- Internal Auditor Invoice - £35.00
- Marcus Edwards Grounds Maintenance Payment (1st of 3) £1700.00
- The Play Inspection Company - £120.00

Proposed: Cllr Mrs. F. Vigar. RESOLVED to pay the above payments.

- 8.5 Grant/Donations:

Thank you, letter, received from PTA (Cranborne Middle School) – **Noted by the PC**

9. FOR REPORT ONLY

Cllr Mrs. F. Vigar raised the issue of works being undertaken by Wessex Water around the village.

Cllr Mrs. S. Batten raised the issue of the dog bin in Fridays Heron that has fallen over. This has been reported by 3-4 people including the clerk of the PC.

Cllr G. Favel enquired if the draft lease for Jubilee Gardens had been completed. The clerk mentioned this is still ongoing. A follow up email was sent on 26.04.2021

The meeting closed at 19.53

Date:

Chairman: