

CRANBORNE AND EDMONDSHAM PARISH COUNCIL

Minutes of the Cranborne & Edmondsham Parish Council Meeting held on
Tuesday 15th March 2022
in The Hut, Edmondsham.

PRESENT: Cllr. Mrs. S. Batten, Cllr. Mrs. F. Vigar, Cllr. Mrs. A. Mackenzie, & Cllr. Mrs. S Norton & Cllr Mrs. A Noble (Co-opted). Cllr M. Campbell (Chairman), Cllr A. Hayward, Cllr. G. Fauvel, Cllr T. Chandler & Cllr J. Stirling. Ms. W. Hopkins - Clerk

1. Open Forum - there were no members of the public present
2. Apologies for absence received from Cllr Mrs. E. Issacs. It was **PROPOSED** and **RESOLVED** to accept apologies. Dorset Cllr D Tooke sent his apologies
3. Disclosure of Interests - Cllr M. Campbell and Cllr G. Fauvel for anything Cranborne Estate related. Cllr M. Campbell for item 8.4
4. It was **PROPOSED** and **RESOLVED** that Minutes of the previous meeting on Tuesday 15th February 2022 were accepted as an accurate record and duly authorised and there were no matters arising.
5. **PLANNING**
 - 5.1 P/HOU/2022/00451 - Garden shed with single skin brick wall and tile roof. 24 Grugs Lane Cranborne BH21 5PX. It was **PROPOSED** and **RESOLVED** to **OBJECT** to this application due to the following: neighbors were not consulted, the height of the shed and not character appropriate.
 - 5.2 P/TRT/2022/00701 - T1 Beech Copper: Remove secondary limb. Raise Canopy over driveway to 3.5m and over road to 4.5m. The Rectory, Grugs Lane, Cranborne BH21 5PX. SUPPORT. Submitted by the clerk on behalf of the PC under delegated powers due to time constraints. **Noted by the PC**
6. **DORSET COUNTY COUNCIL & DISTRICT COUNCIL MATTERS**
 - 6.1 Cllr Tooke Report – after a brief discussion it was **PROPOSED** and **RESOLVED** to write to Damory Coaches and Highways at Dorset Council regarding school buses using Manor Farm Drive. **Action clerk**
7. **PARISH COUNCIL MATTERS**
 - 7.1 No report from the chairman
 - 7.2 Clerk's Report – the clerk updated the PC on the fingerpost survey that was undertaken in Cranborne & Edmondsham. 2 x fingerposts need repairing in Edmondsham – a quote has been requested. No update on the stolen post box in Edmondsham has been received. **Noted by the PC**
 - 7.3 Cllr Vacancy, Cranborne – it was **PROPOSED** and **RESOLVED** that Mrs A. Noble be co-opted onto the PC. The Declaration of Acceptance was signed and witnessed by the clerk. Clerk to update the website & noticeboard and to inform Dorset Council. **Action clerk**
 - 7.4 Annual Parish Meeting – it was suggested the order of speakers would be

- best left to the clerk's discretion. Clerk to send invites and times to guest speakers. **Action clerk**
- 7.5 Bus Shelter Update – the clerk updated the PC that funding had been declined by the National Lottery. **Noted by the PC**
- 7.6 Noticeboard – after a brief discussion it was **PROPOSED** and **RESOLVED** to place the PC Noticeboard on the wall of the shop. **Action clerk**
- 7.7 Parking Order Public Notice – **Noted by the PC**
- 7.8 Eroding Riverbank – after a brief discussion it was **PROPOSED** and **RESOLVED** to ask Wessex Rivers Trust to stop all work on the proposed project due to uncertainties of ownership. **Action clerk**
- 7.9 Defib Machine (Cranborne) – the PC stated they were very keen to help with the issue of the broken defib. The clerk updated the PC saying that she had heard back from DAPTC with advice on how this could be achieved. The clerk will contact the owner and discuss the options. **Action clerk.** The PC asked the clerk to investigate costs of the PC owning and installing a Defib machine. This proposed site would be in the Square, Cranborne.
- 7.10 No. 97 Bus – after a brief discussion it was **PROPOSED** and **RESOLVED** to incorporate Lidl into the No. 97 bus route. It was also **PROPOSED** and **RESOLVED** to agree to the Final Agreement 22-23, however, the PC have asked that the amount paid by Cranborne & Edmondsham PC be capped.
- 7.11 Cranborne Village Hall – bookings are picking up after COVID 19, tree works will be commencing on the two big trees at the front of the building and the gardener will be coming to clear the area. An informal meeting is being arranged to invite members back onto the VH committee.
- 7.12 Edmondsham Village Hall – no update
- 7.13 CASC – no update
- 7.14 DAPTC – no update
- 7.15 Local Crime Report –. commercial burglary, Cranborne (27.02.2022). **Noted by the PC.**

8. FINANCE

- 8.1 To consider the following documents: –
(Annual check completed by the clerk and Cllr Mrs. S Batten)
- Standing orders
 - Financial Regulations
 - Financial Risk Assessment
 - Land Risk Assessment
 - Asset Register

It was **PROPOSED** and **RESOLVED** to accept the annual check completed by Cllr. Mrs. S. Batten and the clerk.

- 8.2 Following the conclusion of the 21/22 NJC pay award at 1.75%, the clerk's salary to be adjusted accordingly, and backdated to 01.04.2021 (This is separate from the PC pay award.) **Noted by the PC**

8.3 To consider the monthly schedule of payments:

£219.00	Ms Wendy Hopkins - Clerk's expenses Telephone, electricity & broadband (Jan, Feb & March) £63.00 Pay rise (by LGS as per settlement on 28.02.2022 (to be backdated to 01.04.2021 – 31.03.2022) £156.00
£403.20	Grass & Grounds – one off additional invoice to clear weeds in the river Crane to a manageable level.

It was **PROPOSED** and **RESOLVED** to pay the above schedule of Payments.

8.4 To consider the following grant/donation requests:

- **Edmondsham PCC – Churchyard maintenance**
(LGA 1972, s.214 (6)) (Power to maintain) – **PROPOSED & RESOLVED**
to pay the sum of £150.00
- **PTA – (Cranborne Middle School) – Community Garden**
(LGA 1972, Miscellaneous, s.137 (Power of local authorities to incur
expenditure for certain purposes not otherwise authorised). Deferred -
more information needed.
- **Cranborne PCC – Churchyard maintenance**
(LGA 1972, s.214 (6)) (Power to maintain). Deferred - more information
needed.

9. FOR REPORT ONLY

Cllr G Fauvel noted that letters would be sent out to residents in the Square, stating that the electric charging point had been approved and the 3 parking spaces currently in the Square would be reduced to 2.

Cllr M. Campbell updated the PC to say that the Afghan Support Group had been granted approval for an Afghanistan family to reside in Cranborne.

The property allocated is 19 Castle Street, Cranborne.

The meeting closed at 8pm.

Date:

Chairman: