

CRANBORNE AND EDMONDSHAM PARISH COUNCIL

Minutes of the Cranborne & Edmondsham Parish Council Meeting held on Tuesday 19th
April 2022

in the Cecil Memorial Hall, Cranborne.

PRESENT: Cllr. Mrs. S. Batten, Cllr. Mrs. F. Vigar, Cllr. Mrs. A. Mackenzie, & Cllr. Mrs. S Norton. Cllr M. Campbell (Chairman), Cllr. G. Fauvel, Cllr T. Chandler & Cllr J. Stirling.
Ms. W. Hopkins – Clerk

In attendance: Dorset Cllr D. Tooke (left the meeting at 19.50)

1. Open Forum - there were 3 members of the public present who raised concerns regarding the following:
 - Weeds in the river Crane along Water Street – this is not owned by the PC. Cranborne Estate is reviewing its archives to establish whether it owns it. In the absence of any local owner claiming it, the PC will contact Dorset Council to establish whether it owns it.
 - Loose telegraph pole on Crane Street – this has been reported to SSE previously, however, there is an issue from the past that is preventing this pole from being removed – clerk will contact SSE for an update.
 - Speed limit through Cranborne – the PC has informed DC that they wish to be considered for a 20mph speed limit. The PC will be contacted by DC in due course.
2. Apologies for absence received from Cllr Mrs. E. Issacs, Cllr A. Hayward & Cllr Mrs. A. Noble. It was **PROPOSED** and **RESOLVED** to accept the apologies.
3. Disclosure of Interests - Cllr M. Campbell and Cllr G. Fauvel for anything Cranborne Estate related. Cllr M. Campbell for item 7.8.
4. It was **PROPOSED** and **RESOLVED** that Minutes of the previous meeting on Tuesday 15th March 2022 were accepted as an accurate record and duly authorised and there were no matters arising.
5. PLANNING
 - 5.1 **P/HOU/2022/00731** – to reconstruct damaged garage. Location: Westworth, Edmondsham BH21 5RJ. **Granted 25.03.2022. Noted by the PC.**
 - 5.2 **P/TRT/2022/00701** - T1 Beech Copper: Remove secondary limb. Raise Canopy over driveway to 3.5m and over road to 4.5m. The Rectory, Grugs Lane, Cranborne BH21 5PX. **Granted 04.04.2022. Noted by the PC.**
 - 5.3 **3/21/1124/FUL** – siting of a static caravan for a temporary period of 2 years. Bramble Farm, Verwood BH21 5RJ. **Granted 05.04.2022. Noted by the PC.**
 - 5.4 **P/PASO/2022/02337** – installation of solar photovoltaics (PV) equipment on roofs. (This is a Prior Approval, not a Planning Application but, a request for the Council to determine whether or not Prior Approval is required for the proposal. The PC were notified of the Prior Approval for information purposes only.) **Noted by the PC.**
6. **DORSET COUNTY COUNCIL & DISTRICT COUNCIL MATTERS**
 - 6.1 Cllr Tooke Report – add report to website. **Action clerk**

7. PARISH COUNCIL MATTERS

- 7.1 Chairman Report – no report
- 7.2 Clerk's Report – the clerk updated the PC on the stolen post box in Edmondsham, the broken/removed dog bin in Friday's Heron and the noticeboard in Cranborne. Report to be added to website. **Action clerk**
- 7.3 Highways – the broken step in Hibberd's Field has been reported (again) to Highways who will be contacting the owner directly. Recap - this is not PC land. The clerk will make contact once again with the owner and include a photograph of the broken step.
- 7.4 Ukraine Refugees – the clerk was asked if the PC would collate and store a list of residents who have registered to provide a room in their home and then share the contact details. Due to GDPR the PC cannot share data. Any residents interested in this scheme are being sign posted to Dorset Councils' website and to the link <https://www.ukrainedorset.org/> which connects sponsors with Ukrainian refugees in the Dorset area.
- 7.5 NALC (Smaller Councils) – after a brief discussion it was **PROPOSED** and **RESOLVED** for the clerk to ask for more information on practical solutions for Carbon Literacy. **Action clerk**
- 7.6 Playarea – deferred until next meeting.
- 7.7 Defib (Public Health Act 1936, 2.234 (Power to provide life-saving appliances) – after discussion it was **PROPOSED** and **RESOLVED**, subject to the approval of the PC's insurers to buy a defib machine for Cranborne and, subject to establishing an appropriate site with adequate electrical power and someone willing to maintain it, for Edmondsham. Clerk to check with insurance re liability. **Action clerk.**
- 7.8 Queen's Jubilee (LGA s145 – festivals/celebrations)
1. Update on funding – the clerk informed the PC that it had received a grant from the National Lottery.
 2. To consider delegating spending powers to the clerk – it was **PROPOSED** and **RESOLVED** to grant delegated powers to the clerk for the purchase of items for the Queen's Jubilee.
- 7.9 Eroding Footpath (Cranborne) – after a discussion it was **PROPOSED** and **RESOLVED** to approve quote 3 (Grass & Grounds) to clear the footpath along the river Crane (near Hibberd's Field).
- 7.10 Annual Parish Meeting (who chairs the meeting) – if the Chairman or V Chair of the PC are in attendance then they should chair the meeting. If they are not, for any reason, then a chair is appointed from the residents attending.
- 7.11 Noticeboard (Edmondsham) – it was **PROPOSED** and **RESOLVED** to repair the noticeboard. **Action clerk.**
- 7.12 Cranborne Village Hall – no report received
- 7.13 Edmondsham Village Hall – no update
- 7.14 CASC – no update
- 7.15 DAPTC – no update
- 7.16 Local Crime Report –. nothing to report. **Noted by the PC.**

8. FINANCE

8.1 End of Year Statement of Accounts 21/22 – it was **PROPOSED** and **RESOLVED** to accept the Statement of Accounts 21/22.

8.2 Internal Auditor Report 21/22 – it was **PROPOSED** and **RESOLVED** to accept the Internal Auditor Report 21/22.

8.3 Annual Governance Statement 2021/22 & Accounting Statements 2020/21

- Section 1: Annual Governance Statement 2021/22 – to consider

(In doing so, members acknowledge their responsibility for ensuring that there is a sound system of internal control, and that statements 1-9 are agreed)

PROPOSED: Cllr G Fauvel. SECONDED: Cllr Mrs. A. Mackenzie. All agreed.

- Section 2: Accounting Statement 2021/22 – to consider

PROPOSED: Cllr Mrs. S. Norton. SECONDED: Cllr Mrs. F. Vigar. All agreed.

8.4 Child protection Policy - (2 yearly) document review – it was **PROPOSED** and **RESOLVED** to continue with the policy and review in 2 years' time.

8.5 To consider the monthly schedule of payments

£332.81 Ms Wendy Hopkins – Clerk's expenses

Employers Tax (March 2022) £20.81

Working from home allowance £312.00

£35.00 Mrs Rachel Flay – Internal Auditor

£48.62 Elite Playground Inspections – 1/4ly Inspection

£1888.00 Grass & Grounds – Grounds Maintenance (payment 1 of 3)

£240.00 Marcus Edwards – Grounds Maintenance (to pull out and take away the wire fence in the playarea)

It was **PROPOSED** and **RESOLVED** to pay the above schedule of Payments.

8.6 To consider grant/donation requests – deferred from last month

- **PTA – (Cranborne Middle School) – Community Garden**

(LGA 1972, Miscellaneous, s.137 (Power of local authorities to incur expenditure for certain purposes not otherwise authorised)

£500.00

- **Cranborne PCC – Churchyard maintenance**

(LGA 1972, s.214 (6)) (Power to maintain)

£250.00

It was **PROPOSED** and **RESOLVED** to pay the above grant/donation requests.

9. FOR REPORT ONLY

Cllr M. Campbell informed the PC that an Afghan refugee family would be arriving next month to take up residence in Cranborne.

The meeting closed at 20.13pm

Date:

Chairman: