

**CRANBORNE AND EDMONDSHAM PARISH COUNCIL**

Minutes of the Cranborne & Edmondsham Parish Council Meeting held on  
 Tuesday 16<sup>th</sup> January 2024  
 in the Cecil Memorial Hall, Cranborne.

---

PRESENT: Cllr Mrs. D. Donaldson (Chair), Cllr Mrs. S. Batten, Cllr M. Campbell, Cllr Mrs. A. Mackenzie, Cllr Mrs. H. Lambert, Cllr V. Patel, Cllr G. Fauvel, Cllr T. Chandler & Cllr J. Stirling. Ms. W. Hopkins – Clerk

In attendance: Dorset Cllr D. Tooke

---

1. Open Forum – one member of the public was present.
2. Apologies for absence received from Cllr A. Hayward & Cllr S. Lawes.  
 It was **PROPOSED** and **RESOLVED** to accept the apologies.
3. Declarations of Interests were received from Cllr M. Campbell & Cllr G. Fauvel for anything Cranborne Estate related. Cllr Mrs. S. Batten & Cllr J. Stirling for item 7.5
4. The Minutes of the meeting held on 21<sup>st</sup> November 2023 were approved as an accurate record and were signed by the Chairman.
5. **PLANNING**
  - 5.1 **P/TRC/2023/06844** - 1) Hazel (located in School grounds): Coppice to 5-6 feet.  
 (2) Unidentified (located in School grounds): Remove branches overhanging the shed; Crown reduction by 1-2m.  
 (3) Cherry (located 4 Crane Street): Remove.  
 (4) Yew (located 4 Crane Street): Reduce extended limbs by 1-2m; Crown reduction by 1-2m. 4 Crane Street Cranborne Dorset BH21 5QD and Cranborne CE First School Water Street Cranborne Dorset BH21 5QB. No objection. 29.12.2023. **Noted by the PC.**
  - 5.2 **P/TRC/2023/07041** - T1 Lawson Cypress: Fell.31 Castle Street Cranborne BH21 5PZ. No objection. 19.12.2023. **Noted by the PC.**
  - 5.3 **P/HOU/2023/07229** - Single storey rear extension. Keets Cottage Oak Tree Farm to Mill Lane - Verwood BH21 5AR. Support (delegated authority). **Noted by the PC.**
6. **DORSET COUNCIL MATTERS**  
 Dorset Cllr report – noted by the PC.
7. **PARISH COUNCIL MATTERS**
  - 7.1 Clerk's report – **noted by the PC.**
  - 7.2 Lady Bourne Gardens (Cranborne) – it was **PROPOSED & RESOLVED** for the clerk to invite the community group to the next meeting so they can present their ideas/designs to the PC and how they intend to fund the project. The clerk to check insurance criteria for volunteers working on PC land.
  - 7.3 Bus timetable noticeboard (Cranborne) – it was **PROPOSED & RESOLVED** to adopt the bus timetable noticeboard. It was **PROPOSED & RESOLVED** for a Cranborne resident to make a new noticeboard which will be placed on the pillar next to the bus shelter.
  - 7.4 Alderholt Neighbourhood Plan Consultation – it was **PROPOSED & RESOLVED** that the PC had no comment to make on the Alderholt Neighbourhood Plan
  - 7.5 Council reports – This item did not go into a closed session. Public and press were not excluded as mentioned in item 8.5.

The Chairman of the VH updated the PC on the various issues below.

Issues raised:

The wooden flooring – a decision needs to be made as to whether wooden flooring is laid or individual vinyl tiles before the claim for insurance can proceed.

Running costs – the hall is currently running at a deficit. The VH is financially stable for the next year even if the insurance and electricity costs rise. Going forwards, if hirers do not pick up in the next few months, then the VH will not be able sustain itself without grants/donations.

Repairs/replacement – the VH has some major repairs upcoming that are approximately around £80-£100,000 mark. This includes new flooring, new external doors and windows, roof repairs and garden works.

Request for help from the PC - The previous VH Committee were granted nearly £4,000 a year from the PC to help with the running costs. The current VH Committee currently does not get any monetary help with running costs from the PC.

The PC discussed the above issues at length. It was noted that the VH and PC do not have enough in reserves to pay for new flooring if the insurance company does not pay out, let alone the other major works that need doing to the building. If the PC were to get involved to help the VH financially then the PC will need to up the precept to cover the additional costs - residents of Cranborne & Edmondsham may see their Council Tax rise significantly.

In view of the money needed to maintain the VH and for the building works the PC thought it best to put the issue to the community. At this point (19.39pm) Cllr M. Campbell, Cllr. Mrs. S. Batten, Cllr G. Fauvel & Cllr J. Stirling left the room so a vote could take place on the following proposal:

To hold the Annual Parish Meeting as early as possible in March so that the above points can be discussed with the community. Cranborne Sports Club, Cranborne was the preferred venue.

It was **PROPOSED & RESOLVED** to use the Annual Parish Meeting to discuss the above VH issues, to be held at the Sports Club, Cranborne. At this point (19.40pm) Cllr M. Campbell, Cllr. Mrs. S. Batten, Cllr G. Fauvel & Cllr J. Stirling were invited to come back into the room.

7.6 Crime report: –

**Criminal Damage to vehicle - Edmondsham**

**Reference number: 55230183168**

Officers investigating a criminal damage to a vehicle are appealing for anyone with information to come forward.

The incident occurred between 19:00 on the 19th November 2023 and 08:00 on the 20th November 2023.

(Windscreen has been damaged - believed by a ball bearing)

***Noted by the PC.***

**8. Finance**

8.1 Draft Budget 2024/25 (inc Band D figure) – it was **PROPOSED & RESOLVED** to approve the draft budget for 2024/25.

- 8.2 Precept 2024/25 – it was **PROPOSED & RESOLVED** to request the precept amount of £28,450 for the year 2024/25.
- 8.3 Bank reconciliation – **noted by the PC.**
- 8.4 It was **PROPOSED** and **RESOLVED** to pay the below schedule of payments.  
£159.98 Ms. Wendy Hopkins (Expenses)  
£161.26 Vision ICT (Yearly Subscription)
- 8.5 ***Please see item 7.5. This item did not go into a closed session.***

**9. FOR REPORT ONLY**

Cllr Mrs. A. Mackenzie asked if there had been an update on the footbridge at Cranborne Farm. Cranborne Estates have contacted Dorset Council on this matter; however, no decision has been made on the footbridge.

Cllr Mrs. S. Batten enquired if the PC could look into buying Christmas Tree lights to put on the Christmas Tree that is donated to the village every by Cranborne Estates. This will be added to the next agenda

The meeting closed at 19.40pm

Date:

Chairman: