***15/25***

***CRANBORNE AND EDMONDSHAM PARISH COUNCIL***

Minutes of the Cranborne & Edmondsham Parish Council Meeting held on

Tuesday 21st January 2025

in Edmondsham Village Hall, Edmondsham.

PRESENT: Cllr Mrs. D. Donaldson (Chair), Cllr A. Hayward, Cllr Mrs. H. Lambert, Cllr Mrs. R. Flay, Cllr S. Harrhy & Cllr J. Stirling. Ms. W. Hopkins – Clerk

 3 members of the public came to observe the PC meeting.

1. Apologies of absence received from Cllr Mrs. J. Parry and Cllr S. Lawes.

It was ***PROPOSED*** and ***RESOLVED*** to accept the apologies.

**2**. Declarations of Interests were received from Cllr S. Harrhy for item no. 9.

**3**. The Minutes of the meeting held on Tuesday 19th November 2024 were approved as an accurate record and were signed by the Chairman.

**4**. **PLANNING**

4.1 **P/LBC/2024/05031** - Remedial work and refurbishment of the property. Remove modern materials from the building to enhance vapour permeability and improve the appearance including cementitious mortar pointing and uPVC guttering. Replace decayed windows and reinstate an original window to the north elevation gable. 12 Water Street, Cranborne BH21 5QB. Granted. 20.11.2024. ***Noted by the PC.***

4.2**P/PAEL/2024/05636** - Horizontal directional drilling (HDD) under the River Crane approximately 2 metres below the riverbed with both entry and exit points sited at the ends of the marked boundary strip. Laying two armored fibre optic cabling under the river to provide fibre broadband service. Thatched Cottage, Edmondsham to Oak Trees Farm – Lane, Edmondsham BH21 5RH. Granted. 20.11.2024. ***Noted by the PC.***

4.3 **P/FUL/2024/05510** – external facade works, windows and internal renovations with new mezzanine and facilities to existing barn, to be used as storage and office. Manor Farm Salisbury Street Cranborne BH21 5RL. Granted on 20.12.2024. ***Noted by the PC.***

4.4 **P/HOU/2024/06781** – reinstatement of first floor bedroom window to North elevation of propertyLocation:12 Water Street. Cranborne BH21 5QB. SUPPORT. Delegated authority. ***Noted by the PC.***

4.5 P/TRO/2024/07229 – T1 lime – remove tree following storm damage. 1 water Street, Cranborne BH21 5QB. Was not send out for consultation. 13.12.2024. ***Noted by the PC.***

**5.** **DORSET COUNCIL MATTERS**

Dorset Cllr report - no report received. ***Noted by the PC***

**6. PARISH COUNCIL MATTERS**

6.1 Frequency of PC meetings – the PC ***PROPOSED and RESOLVED*** to change from monthly meetings to bi-monthly meetings. It was ***PROPOSED and RESOLVED*** that this would start with immediate effect. The next meeting to be held on 18th March 2025. The website and noticeboards to be amended to reflect the new meeting schedule.

6.2 Annual Parish Meeting – the chairman called the Annual Parish Meeting. This will take place on Tuesday 18th March 2025 at 6.30 (prior to the PC meeting)

6.3 Highways: -

 **16/25**

**(a)** Proposed temporary closure of Edmondsham Road, Verwood – to commence from 09.30 -15.30 on 18th March 2025. Residents directly affected will receive a letter. Diversions will be in place. ***Noted by the PC.***

 **(b)** Proposed temporary closure of unnamed lane, Cranborne – to commence from 09.30 – 15-30 on 24th February and 10th March 2025. Residents directly affected will receive a letter. Diversions will be in place. ***Noted by the PC.***

6.4Fingerpost (Cranborne) – Highways are arranging a site visit with the clerk to look at relocating the fingerpost on the corner of The Square (by the telephone box) as it continues to be knocked by buses and lorries. One of the arms has broken off which will need replacing. PC to obtain a quote after Highways have been out. ***Noted by the PC.***

6.5 Crime report – no report received. ***Noted by the PC.***

**7. Finance**

7.1 Draft Budget – this was deferred due to late information being received that could affect the budget. An Extraordinary meeting will be scheduled to deal with this item.

7.2 Precept – this was deferred due to late information being received that could affect the precept. An Extraordinary meeting will be scheduled to deal with this item.

7.8 Bank reconciliation. ***Noted by the PC.***

7.9 Monthly payment schedule:

**£134.98 Ms Wendy Hopkins (Computer protection & Christmas tree lights payment)**

**£161.26 Vision ICT**

**£72.00 Edmondsham Village Hall (Room Hire)**

**£50.00 Dorset Council (May 2024 Election Charge)**

 It was ***PROPOSED*** and ***RESOLVED*** to pay the above schedule of payments.

**8. FOR REPORT ONLY**

 The Clerk thanked Mrs. F. Vigar for the noticeboard artwork.

**9.** At 19.09, the PC moved into a closed session to discuss the clerk’s hours. The clerk to reduce her hours from 1st April 2025.

The meeting closed at 19.15pm

Date: Chairman: