

## **CRANBORNE AND EDMONDSHAM PARISH COUNCIL**

Minutes of the Cranborne & Edmondsham Parish Council Meeting held on  
Tuesday 20<sup>th</sup> May 2025  
in Edmondsham Village Hall, Edmondsham.

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PRESENT: Cllr Mrs. D. Donaldson (Chair), Cllr Mrs. H. Lambert, Cllr S. Lawes & Cllr J. Stirling. Ms. W. Hopkins – Clerk

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### **1. NOMINATIONS AND APPOINTMENTS**

- 1.1 Nomination and election of Chairman.  
**Proposed, Seconded and RESOLVED** to elect Cllr Mrs. D. Donaldson
- 1.2 To receive the Chairman's Declaration of Office. **Received.**
- 1.3 Appointment of Councillors to various committees.  
It was **PROPOSED & RESOLVED** to elect Cllrs to various roles.
2. Open forum – no members of the public were present.
3. Apologies of absence received from Cllr Mrs. R. Flay, Cllr A. Hayward, Cllr S. Harrhy & Cllr Mrs. J. Parry.
4. No Declarations of Interests received.
5. The Minutes of the meeting held on Tuesday 18<sup>th</sup> March 2025 were approved as an accurate record and were signed by the Chairman.

### **6. PLANNING**

- 6.1 **P/TRC/2025/01465** – Red Lion House, 35 Salisbury Street Cranborne BH21 5PU. No objection (03.04.2025). **Noted by the PC**
- 6.2 **P/HOU/2025/00521** – 2 Pennys Mead Cranborne BH21 5QH. Granted (11.04.2025). **Noted by the PC.**
- 6.3 **P/TRC/2025/02106** – 31 Salisbury Street Cranborne BH21 5PU. No objection. (12.05.2025) **Noted by the PC.**
- 6.4 **P/TRC/2025/02107** – T1 Ash – Reduce lateral branches growing towards 20 Salisbury Street to achieve a clearance of 3 metres between the branch tips and the fabric of the building. T2 Ash – Reduce lateral branches growing towards 20 Salisbury Street to achieve a clearance of 3 metres between the branch tips and the fabric of the building. 26 Salisbury Street Cranborne BH21 5PU. PC not notified as a tree application. It was **PROPOSED and RESOLVED** to add comments from the PC Tree Policy.

### **7. DORSET COUNCIL MATTERS**

Dorset Cllr report – emailed to Cllrs. **Noted by the PC**

### **8. PARISH COUNCIL MATTERS**

- 8.1 Tree Survey – it was **PROPOSED** and **RESOLVED** to ask Idverde to undertake a tree survey in Cranborne.
- 8.2 Litter Bin (Cranborne) – it was **PROPOSED** and **RESOLVED** that the PC would not pay to install a new litter bin by the bus shelter. This was in line with the decision from Dorset Council who monitored the litter bins over a number of weeks (with pictures) and decided that another bin was not needed. There are two litter bins very close to the bus shelter – one by the first school a few steps away and one across the road by the telephone box.

- 8.3 Fingerposts (Cranborne & Edmondsham) – it was **PROPOSED** and **RESOLVED** for the clerk to obtain quotes for the repair and maintenance of the fingerposts in Cranborne & Edmondsham.
- 8.4 Grounds maintenance (Edmondsham) – the issue of dog fouling on PC land had been brought to the PC's attention by the ground's maintenance team, however, the area in question had been resolved prior to the meeting. It was **PROPOSED** and **RESOLVED** that any future instances of dog fouling on PC land the clerk will write to the residents explaining that grass cutting will not be carried out due to health and safety concerns until the area is cleared.
- 8.5 Highways:
- (a) Temporary Traffic Regulation Order - Proposed works in the parishes of Cranborne & Edmondsham between 2<sup>nd</sup> – 18<sup>th</sup> June 2025. 5am – 5pm. **Noted by the PC.**
- (b) Proposed temporary closure of Cranborne Road, Cripplestyle. 09:30, 23rd June 2025 until 14:30, 23rd June 2025. A letter drop to local residents directly affected by the works. A vehicular diversion route will be in operation. **Noted by the PC.**
- 8.6 Crime report – no report received. **Noted by the PC.**

## 9. Finance

- 9.1 End of Year Statement of Accounts 24/25 – it was **PROPOSED** and **RESOLVED** to accept the End of Year Statement of Accounts 24/25.
- 9.2 Annual Internal Auditor Report 24/25 – it was **PROPOSED, SECONDED & RESOLVED** to accept the Annual Internal Auditor Report 24/25.
- 9.3 Annual Governance and Accountability Return 24/25 – to consider the following documents:
- Section 1: Annual Governance Statement 2024/25 - It was **PROPOSED, SECONDED & RESOLVED** to accept the Annual Governance Statement 2024/25.
  - Section 2: Accounting Statement 2024/25 - It was **PROPOSED, SECONDED & RESOLVED** to accept the Accounting Statement 2024/25.
- 9.4 Conflict of Interest with BDO – it was **PROPOSED** and **RESOLVED** that Cllrs did not have a conflict of interest with BDO LLP.
- 9.5 Insurance – it was **PROPOSED** and **RESOLVED** for the PC to enter into a 3-year fixed term agreement.
- 9.6 Financial Regulations (Update) – it was **PROPOSED** and **RESOLVED** to adopt the mandatory updates.
- 9.7 Standing Orders (Update) – it was **PROPOSED** and **RESOLVED** to adopt the mandatory updates.
- 9.8 Bank/Workbook Rec – **Noted by the PC.**
- 9.9 To consider the monthly payment schedule.

£312.00 Ms Wendy Hopkins (WFH Allowance)

It was **PROPOSED** and **RESOLVED** to pay the above payment.

## 10. FOR REPORT ONLY

Nothing to report.

The meeting closed at 19.37 pm

Date:

Chairman: