

## **CRANBORNE AND EDMONDSHAM PARISH COUNCIL**

Minutes of Parish Council Meeting held on Tuesday 16<sup>th</sup> January 2018  
in The Cecil Memorial Hall, Cranborne.

**PRESENT:** Cllr. Dr. J. Turner (Chair), Cllrs Mrs Isaacs, Mackenzie, Packman and Vigar. Cllrs. Hayward, Morse, Quinlan, Stirling and Wareham. District & County Cllr Butler. Clerk Mrs S Fairchild.

1. Open Forum. There were no members of the public present.
2. Apologies for absence received from Cllrs Mrs Batten and Campbell.
3. Disclosure of Interests. Cllr Mrs Vigar for 5.4.
4. Minutes of the previous meeting on 21<sup>st</sup> November 2018 were accepted as an accurate record and duly authorised and there were no matters arising.
5. **PLANNING**
  - 5.1 3/17/3297/TCA – T1 Multi Stem Sycamore, fell and reduce both stems at Cecil Memorial Hall, Cranborne.  
*No objections.*
  - 5.2 3/17/3322/HOU – Erection of 2 storey rear extension and creation of new vehicular access to rear property at 40 Castle Street, Cranborne.  
*7 x No Objection, 1 Object.*
  - 5.3 3/17/2989/LB – Create new WC on first floor, existing wall and door to be removed at 12 Boveridge, Cranborne.  
*Permission Granted.*
  - 5.4 3/17/3435/HOU – Boundary wall re-alignment: for brick & iron railing wall within the Conservation area of Cranborne and extending the pavement into Wimborne Street at 2 Crane Street, Cranborne  
*Awaiting members comments, due in to EDDC 1<sup>st</sup> February.*
6. **DORSET COUNTY COUNCIL & DISTRICT COUNCIL MATTERS**
  - 6.1 Cllr Butler Reports. Cllr Butler covered adult social care, children's services, new fostering service, business rates and the Local Government Reform.
7. **PARISH COUNCIL MATTERS**
  - 7.1 Chairman's Report. The Chairman said that £363.00 had been raised at the Christmas Eve carols which would be donated to the charity Shelter and potholes in Water Street car-park had been marked with white spray paint and these will hopefully be dealt with soon.
  - 7.2 ROW. Nothing to report.

- 7.3 Playarea. All the repairs that Alvian were doing have now been completed. Unfortunately there had been some damage to the recreation ground and Kevin from Alvian had been spoken to by the clerk. He has apologised by email to the CASC.
- 7.4 Website. The clerk still needs to just tweak the intro to the website and it should be up and running. Awaiting to hear re NALC funding.
- 7.5 Highways. Chairman said that the drain at the junction of Wadleys Drove was still flooding and nothing has been done about it. The clerk confirmed that it has been reported again and the crew have a 28 day window in which to get the job completed. The clerk also advised that Mark Adams has confirmed that the dropped kerbs will be completed shortly in Church Street and on the way up to the Garden Centre, this is something that the Parish Council has been waiting for a long time so it is very much welcomed.
- 7.6 Flytipping. No update.  
*Post Meeting Note : A large tip has been made at the entrance of Byway 17, Mill Lane, the day after the meeting which has been reported by the clerk.*
- 7.7 Annual Parish Project – War Memorials. The clerk advised that she actually sent in the pre-grant application on 25<sup>th</sup> September 2017 and was advised at the end of October that the War Memorials Trust was inundated with applications and therefore the response time had lengthened to 8-10 weeks. The clerk has emailed again this week to be told that our application is very near the top of the pile and that it shouldn't be too long now before we should hear something.  
 Cllr Mrs Isaacs said that she now has the Quinquennial report which she will discuss together with the war memorial at the next PCC meeting on 7<sup>th</sup> February.
- 7.8 Transport. Cllr Hayward told the members that he attended the meeting in Alderholt for the No 97 on 30<sup>th</sup> November 2017 alone, as the clerk was unable to attend. What has arisen from that meeting is that Cllr Hayward suggested the fairest way of 'dividing' up the contributions towards the annual figure of the £13,600 needed (£15,600 total but a £2000 grant from DCC awarded), was to use a percentage of each councils precept. Therefore the total amount required from C&EPC is £2349.11 for one year. Cllr Hayward also requested to Tim Christian, General Manager of DCT, that the pick up in Edmondsham be added back into the route as he felt it would be used. The clerk pointed out that at the November meeting she had confirmed that DCT have no data whatsoever that anyone ever uses the service at Edmondsham, Cllr Mrs Isaacs agreed this too. The clerk advised therefore that it would look very embarrassing if the members did not agree to this increased amount. Cllr Mrs Vigar said that the PC could purchase a land rover for that amount of money and do our own bus service. This was followed up by the Chairman suggesting that we ask the local schools if their mini buses could be used. The clerk added that for health and safety reasons and liability issues that she didn't think this was a very sensible idea at all. Agreed to look into this towards the end of the year by Cllr Quinlan. Cllr Mrs Isaacs said that she felt that the amount that was

being asked for should be agreed by members and paid and for usage and numbers to be monitored for the coming year. All agreed.

Proposed : Cllr Mrs Isaacs

Seconded : Cllr Wareham

*Post Meeting Note : Cllr Quinlan has already completed a simple cost analysis : based on a minibus daily rental of £120 per 8 hour day (from a rental company, say college minibus required for 2 hours per day = £30.00 per day (based on assumption in time and cost)*

*plus driver at minimum wage of £7.50 per hour = £15.00 per day*

*say for 3 days at week = £135.00 per week*

*say for 50 weeks per year = total of £6750 per annum plus fuel and insurance costs.*

*The clerk would like to point out that this is over £4000 more than the current agreed donation of £2349.11 added together with all the health & safety and liability implications as well*

- 7.9 Land Registry. The clerk received correspondence from David Littlewood at Catchpole Law at the beginning of December to advise that Oliver Middlemiss is away on sick leave and that the Land Terrier at the estate will be dealing with David's request. David has now received a reply from Gavin Fauvel to advise that they feel the portion of unknown land belongs to either the PC or Downton Homes. David has advised that from the plan he feels that this piece of land belongs to Downton Homes and he is unsure as to why this was not transferred by Downton when they did the rest of the footpath. He therefore wanted to know if he should approach Downton Homes on our behalf to see if they will transfer this stretch to the parish council and this was agreed by all. He also wanted to point out that he may have to review their charges as some of the work undertaken and/or may undertake, was not envisaged in his original terms of business letter.

**Action Clerk**

- 7.10 Cranborne Noticeboard. The clerk has asked Andrew Shervington to provide a quote for our noticeboard but as yet he has not actioned. She will give him another ring. However, she now also has the number of another carpenter, Nigel Harris. He has done work for Colehill Parish Council and I have checked with their clerk who has confirmed that they were satisfied with the work done. Therefore the clerk advise that is there is nothing from Andrew she will contact Nigel and ask him to provide the quote. All agreed.

**Action Clerk**

- 7.11 BT Exchange Garden. Still no response from Steve Rhymes of BT even though the clerk sends a monthly 'chase' email and has done now for the last 9 months.

- 7.12 Maintenance of Cranborne Churchyard. The Chairman read out an email from Cllr Campbell in his absence regarding the maintenance of the Churchyard. He wanted to alert the PC that Bob Jordan will not be able to look after the Churchyard for very much longer and he wondered if it might be financially worthwhile that the PC and the PCC join together for their grounds contract. The clerk said that the PC already give the PCC a £300 maintenance grant annually as they also do to Edmondsham PCC. She advised that she had also spoken with Marcus Edwards to

see if he could add it to his workload but unfortunately he was at full capacity. Clerk has informed Cllr Campbell of this.

- 7.13 Cranborne Village Hall. Cllr Quinlan covered his report which had been circulated previously to all members. The clerk reminded Cllr Vigar that she needed the address of the insurance company for the hall insurance.
- 7.14 Edmondsham Village Hall. Cllr Morse advised members that the grant application to the Talbot Village Trust has been successful.
- 7.15 CASC. Cllr Mrs Isaacs said that she was hoping that the planning application will be submitted soon. The Chairman reminded her about the broken fence at the rec and she made a note of it for the next meeting.
- 7.16 DAPTC. Cllr Mrs Isaacs told members that the next meeting was 19<sup>th</sup> January.
- 7.17 Police. Nothing to report.

## 8. FINANCE

- 8.1 To approve the following payments :-

**£933.28** – Cecil Memorial Hall for Village Hall insurance payment December 2017

Proposed: Cllr Mrs Mackenzie

Seconded : Cllr Mrs Packman

**£1463.76** – Alvian Ltd for playground repairs carried out November 2017

Proposed: Cllr Mrs Vigar

Seconded : Cllr Morse

**£168.80** – Mrs SE Fairchild, clerk's expenses 3<sup>rd</sup> quarter 2017/18 (Oct-Dec)

Proposed: Cllr Mrs Isaacs

Seconded : Cllr Hayward

**£48.62** – Elite Playground Inspections for quarterly playarea inspection 00/01/18

Proposed: Cllr Mrs Vigar

Seconded : Cllr Mrs Packman

**£10.00** – Mrs M Giles, 'thank you' payment for electricity used for Xmas tree lights in Edmondsham

Proposed: Cllr Mrs Isaacs

Seconded : Cllr Wareham

**£10.00** – Mr J Clarke, 'thank you' payment for electricity used for Xmas tree lights in Cranborne

Proposed: Cllr Quinlan

Seconded : Cllr Mrs Packman

## 9. FOR REPORT ONLY

- *Cllr Mrs Packman* – bins outside the front of Sandi Malpas property, unsightly, have been there since Christmas. Cllr Wareham volunteered to speak to the residents.
- *Cllr Quinlan* – Quiz at VH on 17<sup>th</sup> February
- *Cllr Mrs Vigar* – website for VH/notices on Community Noticeboard, who looks after it? Advised Cllr Mrs Batten, any problems talk to her. Also mentioned her own tree application.

- *Clerk* – Cllr Mrs Batten asked the clerk to raise the possibility of a bus shelter at the bus stop? Residents have asked for one. Clerk will research bus shelters and canopies, agenda for next meeting.

***Action Clerk***

The meeting closed at 8.05pm.