

CRANBORNE AND EDMONDSHAM PARISH COUNCIL

Minutes of Parish Council Meeting held on Tuesday 20th March 2017
in The Hut, Edmondsham.

PRESENT: Cllr. Dr. J. Turner (Chair), Cllrs Mrs Isaacs, Packman and Vigar.
Cllrs. Hayward, Morse, Quinlan and Wareham.
District & County Cllr Butler. Clerk Mrs S Fairchild.

1. Open Forum. Clifford House spoke about the incident at the corner where the Heavy Horse Centre is and asked if the parish council to speak to Highways to request a 'SLOW' on the road, yellow rumble strips and a black and white chevron board. Cllr Butler said that this was in hand, Pat Waterman of Highways had been out to assess the site and was drawing up a plan. Clerk will email Mark Adams to ask if Pat has completed his plan.

Action Clerk

2. Apologies for absence received from Cllrs Mrs Batten, Mackenzie and Campbell. No apologies received from Cllr Stirling.
3. Disclosure of Interests. Cllr Mrs Isaacs for item 8.1.
4. Minutes of the previous meeting on 20th February 2018 were accepted as an accurate record and duly authorised and there were no matters arising.
5. **PLANNING**
 - 5.1 3/17/3435/HOU – Boundary wall re-alignment: for brick & iron railing wall within the Conservation area of Cranborne and extending the pavement into Wimborne Street at 2 Crane Street, Cranborne.
Permission Granted
 - 5.2 3/18/0125/HOU – Excavate bank and build two garages and two car ports, with attic store over at Drove House, Cranborne.
Permission Granted
 - 5.3 3/18/0146/HOU – Proposed replacement garage at 28 Grugs Lane - amended plans requiring any further comments.
No Objections
 - 5.4 3/18/0472/PNAGD – Change of use of existing agricultural building to a C3 dwelling at Smallbridge Farmhouse, Edmondsham.
7 No Objections, 2 Object, 1 Abstain
6. **DORSET COUNTY COUNCIL & DISTRICT COUNCIL MATTERS**
 - 6.1 Cllr Butler reported on the go ahead for the 2 unitary authorities, the legalities involved with that and Highways and the snow.

7. PARISH COUNCIL MATTERS

- 7.1 Chairman's Report. The Chairman updated members on potholes and the fingerpost for The Square, which will be re-installed shortly.
- 7.2 ROW. Cllr Hayward said that he'd received an email regarding asking volunteers to help look after footpaths but he wasn't quite sure how he would be able to advertise for this. He asked if he was able to put something on the Cranborne website. Cllr Hayward to liaise with Cllr Quinlan.
- 7.3 Playarea. The request to repair the zip wire will be on the next agenda in order to have time for photographs to be taken for the clerk to send to Alvian Limited for their costing.
- 7.4 Website. The clerk advised members that the website is now ready to go. She has re-written the introduction and instructed VisionICT to make the site live. However, Maggie White has requested a telephone conversation before this happens but the clerk cannot say what this is about as the call will be after the meeting.
Post Meeting Note: The clerk has spoken with Maggie re email address and payment. The site will go live on Monday 26th March and the invoice for setting up the website has now been received. Training will also now be given to the clerk and Cllr Quinlan.
- 7.5 Highways. The clerk said that she had inquired as to whose responsibility leaves on the footpath are for clearing and it is Dorset Waste Partnership. She also said that she had spoken with Highways re the mirror opposite the end of Castle Street and they have confirmed that they will re-adjust the position.
- 7.6 Flytipping. All the flytipping has now been cleared.
- 7.7 Annual Parish Project – War Memorials. The Chairman said that the clerk had emailed everyone with the response from the War Memorials Trust. After taking 6 months to reply to our pre-grant application they appear to be making it very difficult to apply for full funding which they cannot guarantee, saying that 'some' of the project would be eligible for funding. The process was long and painful and may not be successful and both the clerk and Chairman felt that it was probably better to go ahead without any funding and pay for the project from PC reserves. All agreed. Clerk will speak to Mick Bushell.
Cllr Mrs Isaacs advised that the faculty for the Edmondsham memorial is ongoing.
Proposed : Cllr Mrs Vigar Seconded : Cllr Mrs Isaacs
Action Clerk
- 7.8 Transport. Everything has now been finalised for this year and council will wait to be invoiced from Alderholt for the quarterly payment. There is a meeting in Alderholt on Wednesday 21st March to discuss fundraising for the next year which Cllr Hayward will attend. The parish council are not committing to 2019 until stats are produced to show the usage of the bus.

- 7.9 Land Registry. The clerk said that David Littlewood, Solicitor, had been in contact with Paul Martin of Downton Homes but he has not received a response. He has therefore written again.
- 7.10 Cranborne Noticeboard. The clerk has confirmed to Nigel Harris that he can go ahead with the work to the noticeboard. He will have to take the board down and back to his workshop which he has said he will probably do during April.
- 7.11 BT Exchange Garden. The clerk has finally found out that Steve Rhymes no longer holds the position of Facilities Manager within BT for this area. She has contacted an old contact at BT who has now given her the name of the new person in the role, Mike Hill, and she has started the process again of asking re the garden & volunteers and space for a toilet on behalf of the PCC.
- 7.12 Street Sweeps. Dave Nicholls of DWP has now provided the date of the next street sweep in Cranborne as being w/c 2nd April. Unfortunately, they cannot give the day they are attending but a notice is on the community noticeboard informing residents.
- 7.13 Cranborne Village Hall. Cllr Quinlan's report has been emailed to all members.
- 7.14 Edmondsham Village Hall. Cllr Morse advised members that the hall committee have had grant success but the amount was unfortunately small.
- 7.15 CASC. Cllr Mrs Isaacs updated the members that the building of the new sports club has been on hold. The club cannot be closed for 6 months and although other suggestions have been made the project is now on hold. Cllr Dr Turner asked re the broken fence and Cllr Mrs Isaacs said that it was in hand and is due to be repaired.
- 7.16 DAPTC. Cllr Mrs Isaacs attended the conference at Kingston Maurward on March 9th. Speakers included Oliver Letwin, Rebecca Knott and Martin Underhill as well as others and Cllr Mrs Isaacs said it was very interesting. She presented the Chairman with a certificate from the DAPTC for good attendance by councillors to their training sessions.
- 7.17 Police. Nothing to report.

8. **FINANCE**

- 8.1 To approve the following payments :-

£1369.80 – Mrs SE Fairchild, clerk's salary final quarter 2017/18 (Jan-Mar)
 Proposed : Cllr Mrs Isaacs Seconded : Cllr Mrs Packman

£63.00 – Mrs SE Fairchild, clerk's expenses final quarter 2017/18 (Jan-Mar)
 Proposed : Cllr Mrs Vigar Seconded : Cllr Hayward

£27.90 – Cllr Mrs DE Isaacs, travel expenses to attend DAPTC Conference at Kingston Maurward on 9/3/18

Proposed : Cllr Mrs Packman

Seconded : Cllr Quinlan

8.2 Approval of the following documents (annual check completed by the clerk and Cllr Mrs Packman) :-

- Standing Orders
- Financial Regulations
- Financial Risk Assessment
- Land Risk Assessment

Proposed : Cllr Mrs Isaacs

Seconded : Cllr Quinlan

9. **FOR REPORT ONLY**

- *Cllr Mrs Vigar* – parish plan completed in 2010. Needs to be looked at again and updated. The Neighbourhood Plan would be the updated version. Discussion held.
- *Cllr Quinlan* – does the parish council have an Emergency Plan. Clerks advised that she has a document in book form from EDDC containing their emergency plan which she assumes would include parish and town councils. Cllr Quinlan to borrow to read.

The meeting closed at 7.40pm.