

CRANBORNE AND EDMONDSHAM PARISH COUNCIL

Minutes of Parish Council Meeting held on Tuesday 19th June 2018
in The Cecil Memorial Hall, Cranborne.

PRESENT: Cllr. Mrs Isaacs (Vice-Chair), Cllrs Mrs Batten, Mackenzie, Packman and Vigar. Cllrs. Hayward, Quinlan and Wareham.
Clerk Mrs S Fairchild.

1. Open Forum. There were 7 residents in the public gallery plus 5 more who couldn't attend all to support the proposal of a bus shelter for the village. They all said that a shelter was badly needed in Cranborne. Also, with the school buses from the First School would be a really good idea to have one. The Chairman said that the members would be discussing this subject on the agenda. A resident also asked if Swan Street could be resurfaced due to its poor condition and the clerk said that she would put in a request. The Chairman thanked everyone for attending and invited them to stay for the meeting or to leave. All but 1 left the meeting.
2. Apologies for absence received from Cllrs Dr Turner, Campbell and Morse. No apologies were received from Cllr Stirling or CCllr Butler.
3. Disclosure of Interests. None.
4. Minutes of the previous meeting on 8th May 2018 were accepted as an accurate record and duly authorised and there were no matters arising.
5. **PLANNING**
 - 5.1 3/18/1124/LB – En-suite bathroom to the first floor (addition to previously approved listed building consent 3/17/0291/LB) at 2 Salisbury Street, Cranborne
No Objections
 - 5.2 3/18/0931/FUL – Erect new electrical kiosk to re-house electrical consumer unit at West Farm, Romford, Verwood.
Granted
 - 5.3 3/18/0647/HOU – Single storey extension, new garden wall, new raised roof with dormers to front and rear at Stable Cottage, 8a The Square, Cranborne.
Refused
6. **DORSET COUNTY COUNCIL & DISTRICT COUNCIL MATTERS**
 - 6.1 Cllr Butler Reports. No report provided by Cllr Butler.
7. **PARISH COUNCIL MATTERS**
 - 7.1 Chairman's Report. Although the Chairman is on holiday he wanted to draw the member's attention to a fly-tip at China Cottage.
 - 7.2 ROW. No update from Cllr Butler.

- 7.3 Playarea. Cllr Quinlan said that he had heard that childrens and parents were not allowed access to the playarea on Friday's and he asked Cllr Mrs Isaacs to explain. She said that Neil Loader, the groundsman, had been mowing the rec and some children came into the rec and were running behind the tractor. He asked the parents to not let their children do this and they got very abusive and pushed the barriers out of the way that he had put in place. The sports club were now going to put up signs in the future hen Neil is mowing. The clerk added that she had spoken with Neil and he had told her that he would normally mow in the morning so it wouldn't cause any problems but sometimes if there's been a heavy dew, he has to leave it until the afternoon so in theory it shouldn't happen that often. Obviously if he playarea needed repairs and he was mowing access would not be a problem to Alvian. Cllr Mrs Isaacs wondered if the playarea should have a sign on the fence for when Marcus Edwards cuts the grass. The clerk said there was already a notice on the gate to say that children are the responsibility of their parents and that the council cannot be held responsible.
- 7.4 Website. Training has now been completed and the clerk has sole control of the website. Cllr Quinlan has also been trained.
- 7.5 Highways. The clerk said that she has chased Mark Adams re the mirror opposite the end of Castle Street as she had witnessed what could have been a very nasty accident recently. Mark has said that the order of a new mirror was with the sign shop and that although he knew they were very busy, he would also chase them. Cllr Mrs Isaacs raised the parish meeting in Edmondsham and the problem that they have with a property in the village whose hedge has got very large and causes problems for road users. Mrs Smith has said that she doesn't like her residents being written too and the she would speak with the tenants. The hedge has now been trimmed but is still causing a problem on a blind bend for vehicles. Cllr Mrs Isaacs asked if the parish council would write to Mrs Smith to ask if the hedge could be cut back further by the tenants or by Mrs Smith's staff to make this corner safer. Agreed by all, clerk to write. (Letter received by Clifford House containing requests to the parish council from the Edmondsham parish meeting will be discussed at the next meeting).
- Action Clerk*
- 7.6 Flytipping. Cllr Hayward said the flytip at Barnfield has still not been cleared away and the clerk said that she had chased this again today. She has copied Cllr Butler into the email to ask why it's taking so long (some 6/7 weeks now). There is also a tip on the highway at the top of Water Lane which the clerk will report.
- Action Clerk*
- 7.7 Annual Parish Project – War Memorials. The clerk advised that Mick Bushell has now ordered the stone for the Cranborne memorial and this will take about 4-6 weeks to get in and then works can be scheduled to start. Cllr Mrs Isaacs said that she is still dealing with the faculty for Edmondsham.
- 7.8 Transport. The next meeting is scheduled at Alderholt for 16th July at the new time of 3pm. Both Cllr Hayward and the clerk to attend.

- 7.9 Land Registry. No updated, the clerk has written to Downton Homes but no reply received.
- 7.10 BT Exchange. No update, the clerk is emailing regularly.
- 7.11 Bus Shelter. With the attendance of some 7 residents earlier in the meeting it is now clear to the members that there is strong support in the village for a bus shelter. The clerk said that she had contacted the Conservation Officer re the site and she had advised that as the proposed shelter would be on the footpath, Highways would need to give their permission before the Conservation Officer could be approached for her opinion. Therefore, the clerk has contacted Mark Adams and sent pictures and is awaiting a reply. In the meantime, a new site has been suggested being the Lady Bourne garden which the parish council own. Whether they would still need Highways permission is not known so the clerk has asked Mark re this also and again sent pictures. The members all agreed that this would be a much better site and wouldn't affect Cllr Mrs Vigar and her wall. Cllr Mrs Vigar had downloaded and printed off some literature on shelters and this was passed to the clerk. Clerk to investigate styles of shelters for the next meeting.

Action Clerk

- 7.12 Standing Orders 2018 (emailed to all councillors). Updated version to be formally agreed by Council.
Proposed: Cllr Mrs Packman Seconded: Cllr Quinlan. All agreed.
- 7.13 Cranborne Village Hall. Report has been emailed to all members and Cllr Quinlan read out.
- 7.14 Edmondsham Village Hall. Nothing to report.
- 7.15 CASC. Cllr Mrs Isaac's report from the meeting has been emailed to all members and she discussed where they need to go next, ie., a questionnaire to the village? She will also meet with Gavin Fauvel.
- 7.16 DAPTC. Next meeting is on 4th July in Cranborne. The Chairman asked for someone to volunteer to do tea and biscuits and Cllr Mrs Batten confirmed she was happy to do.
- 7.17 Police.

8. **FINANCE**

- 8.1 Approval of the Annual Return for the year ended 31st March 2018
- Section 1 : Annual Governance Statement 2017/18 – for approval by council
(in doing so, members acknowledge their responsibility for ensuring that there is a sound system of internal control and that statements 1-9 are agreed)
 - Section 2 : Accounting Statements 2017/18– for approval by council
- Proposed: Cllr Mrs Batten Seconded: Cllr Wareham

- 8.2 To approve the following payments :
£298.97 – DAPTC annual subscription for 2018/19
 Proposed: Cllr Mrs Packman Seconded: Cllr Wareham
£339.00 – VisionICT for website onsite training and travel expenses
 Proposed: Cllr Mrs Batten Seconded: Cllr Mrs Vigar
£1397.16 – Mrs SE Fairchild, clerk's salary 1st quarter 2018/19 (Apr-June)
 Proposed: Cllr Mrs Batten Seconded: Cllr Mrs Packman
£123.59 – Mrs SE Fairchild, clerk's expenses 1st quarter 2018/19 (Apr-June)
 Proposed: Cllr Mrs Batten Seconded: Cllr Mrs Vigar
- 8.3 Quote from Marcus Edwards for grass cutting either side of River Crane opposite Hibberd's Field junction for a cost of £50.00. Discussed and all agreed.
 Proposed: Cllr Mrs Vigar Seconded: Cllr Mrs Packman
 Cllr Mrs Vigar asked if Marcus could trim around the bench on the Damerham Road, clerk will ask.
- 8.4 Request for financial help from Stephen Clapton, Honorary Secretary of Cranborne Bowling Club. They would like to replace the rubber mats that line the ditch around the green. The mats are approx. £10.00 each and they would need 20 in total to replace the old and damaged ones (last donation £100.00 in June 2017). Discussed by the members and all agreed to donate £200.00.
 Proposed: Cllr Mrs Batten Seconded: Cllr Mrs Packman. All agreed.
- 8.5 Request for grant from Life Education Wessex (last grant £200 in June 2017) – letter emailed to all councillors. A discussion was held re LEW at what it was all about. They are currently at the First school. Cllr Mrs Mackenzie is a Governor at the school and offered to find out more information from the school before any decision is made. Deferred until the next meeting.
- Action Cllr Mrs Mackenzie***
9. **FOR REPORT ONLY**
- Cllr Mrs Batten* – a resident had asked re the electricity pole on Water Street which is not in use and old and worn. Cllr Mrs Batten asked Cllr Mrs Vigar when her wall would be re-built? She felt that we pushed another household in the village to re-build their wall. A discussion was held. Cllr Mrs Vigar said that she would put together a report/schedule and email to all.
- Cllr Quinlan* – update on the phone mast on Damerham Road? Could clerk make enquiries please.
- Cllr Mrs Vigar* – hall/sports club, replacement heating, in limbo.
- Cllr Wareham* – phone mast
- Cllr Mrs Isaacs* – asked clerk to read out letter from the Parish Meeting.

The meeting closed at 7.55pm.