

CRANBORNE AND EDMONDSHAM PARISH COUNCIL

Minutes of the Cranborne & Edmondsham Parish Council Meeting held in The Cecil Memorial Hall, Cranborne on Tuesday 16th April 2019.

PRESENT: Cllr. Isaacs (Vice Chair), Cllrs Mrs. Batten, Mackenzie, and Vigar. Cllrs. Hayward, Campbell, Chandler, Morse, Quinlan and Stirling. Ms W. Hopkins – Clerk to the Council

In attendance: Mr. T Gibb – DAPTC
One member of the public was present

1. Open Forum.
2. Apologies for absence received from Cllr Turner and Cllr Butler
3. Disclosure of Interests. Cllr Campbell for anything Cranborne Estate related
4. Minutes of the previous meeting on 19th March 2019 were accepted as an accurate record and duly authorized, there were no matters arising.
5. **PLANNING**
 - 5.1 3/19/0822/TCA – Eucalyptus fell at The Old Rectory, Edmondsham to Oak Trees Farm Lane, Cranborne, Wimborne, Dorset BH21 5RG – *No objections*
 - 5.2 3/19/0849/TCA – 4 x Conifers fell at 3 Orchard Close, Edmondsham, Wimborne, Dorset BH21 5RQ – *No objections*
6. **DORSET COUNTY COUNCIL & DISTRICT COUNCIL MATTERS**
 - 6.1 Tony Gibb, DAPTC, spoke to Cllrs regarding the change of name on the Bank account to Cranborne & Edmondsham Parish Council. It was decided that Mrs. S. Fairchild (former clerk) to remain as signatory until paperwork can be updated at Nat West Bank and the new clerk added. Proposed: Cllr Vigar, seconded Cllr Morse - *All agreed*

Tony Gibb, DAPTC, spoke to Cllrs regarding the upcoming Annual Meeting of the Parish Council, now being held on Thursday 16th May, due to complying with legal requirements and the Annual Parish Meeting to be held in June – *All agreed*
7. **PARISH COUNCIL MATTERS**
 - 7.1 ROW – No update
 - 7.2 Playarea. Alvian to inform the Parish Council when parts arrive to arrange access to the site - *Action Clerk*

Date:

Chairman:

- 7.3 Website. No update
- 7.4 Highways – SID. The clerk to obtain information from Highways regarding the distance needed from SID sign to slowing down - **Action Clerk**
- 7.6 Flytipping - Metal sheeting near Knowlton on WSG Estate was reported.
- 7.7 Transport. Cllr Hayward reported on 97 Bus Joint Working Group meeting. Usage data from DCT reported a drop of 8% in first 3 months 2019 compared to first months in 2018, and the monthly average over the first 3 months in 2019 was £69.00. DCT confirmed Bus passes reimbursement from Dorset County Council under the National concessionary scheme had been received and final figures to be confirmed for both Hampshire and Dorset at the next meeting. Going forward fundraising and advertising were both areas being looked into.
- 7.8 Land Registry - Catchpole Law Solicitors, emailed saying contact had been made with Mr. Martin and he is awaiting to hear back from him regarding the land transfer.
- 7.9 Installation of a Radio Base Station – Cllr Campbell to draft a letter stating the Parish Council concerns and alternatives sites for the Radio Base Station. Clerk to forward draft letter to all Cllrs – **Action Clerk**
- 7.10 Silver Birch on PC owned footpath behind Hibberds Field – Clerk to enquire if more than one quote was obtained and the exact nature of works to be carried out – **Action Clerk**
- 7.11 Clerks monthly phone line & internet % payment – 50% of each agreed. Proposed: Cllr Quinlan, seconded Cllr Batten. **All agreed**
- 7.12 Cranborne Village Hall – Cllr Quinlan reported it was a privilege for the Village Hall to hold the Wake of Esse Flippance in February. The Village Hall has had an extensive clean, a monthly coffee morning has been introduced and in October they will be celebrating the 20th Anniversary of the Village Hall.
- 7.13 Edmondsham Village Hall – Cllr Morse reported they are looking into more youth activities and the need to keep up with times.
- 7.14 CASC – Cllr Isaacs reported that the Annual General meeting was went well and would invite the Chairman of the Cranborne Association of Sports Club to the Annual Parish Council meeting in June.
- 7.15 Police – Nothing to report.
8. **FINANCE**
- 8.1 Change of Bank Account name and signatories – As discussed in item 6.1

Date:

Chairman:

8.2 Approval of Internal Audit report 31st March 2019 – The Cllrs had only just received these so could not be signed off by Parish Council. Clerk to email out to all Cllrs - *Deferred to May meeting.*

8.3 Copy of accounts for year ending 31st March 2019 - The Cllrs had only just received these so could not be signed off by Parish Council. Clerk to email out to all Cllrs. *Deferred to May meeting.*

8.4 Approval of the following documents sent to Cllrs by email on 11.4.19
(Annual check completed by the clerk and Cllr Mrs. S Batten)

- Standing orders
- Financial Regulations
- Financial Risk Assessment
- Land Risk Assessment
- Asset Register 18/19

Deferred to May meeting

8.5 To approve the following payments: -

£48.62 - Elite Playground Inspections for quarterly Playarea inspection 3.4.19

£1620.00 - Marcus Edwards ground maintenance, 1st payment of 3

£465.72 - Mrs Sally Fairchild – Clerks salary

£390.80 - Ms Wendy Hopkins – Clerks salary – April 2019

£21.13 - Clerks expenses (Stationery etc)

£200.00 - Annual payment to clerk (electricity etc) for working from home

£3000.00 – Village Hall annual maintenance grant

£70.00 – DAPTC for the DAPTC Annual Conference attended by Cllr Mrs Isaacs

£30.00 – Mrs A Lawson, for internal audit for the year end 31.3.19

£43.20 – Cllr Mrs Isaacs, travel expenses to Kingston Maurwood for DAPTC meeting

Proposed by Cllr Vigar, seconded Cllr Campbell

8.6 Request for funding from Life Education - £200 granted in September 2018 –
Deferred to next month

8.7 Cranborne Bowling Club- Replacement of net fence – *Deferred to next month*

9. **FOR REPORT ONLY**

Cllr Batten requested the Bus Shelter be put on the next Agenda.

Cllr McKenzie requested Highway signs to go on next agenda (Creech Hill & Edmondsham dirty).

Cllr Quinlan proposed a vote of thanks to the outgoing Chairman, Cllr Dr. J. Turner and Mrs. S.E. Fairchild, Clerk.

Cllr Hayward reported he failed to get elections paper in on time.

The meeting closed at 8.15pm.

Date:

Chairman:

