

CRANBORNE AND EDMONDSHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held on Thursday 16th May 2019
in The Cecil Memorial Hall, Cranborne.

PRESENT: Cllr.Mrs. E. Isaacs (Chair), Cllr Mrs. S. Batten, Cllr Mrs. A. Mackenzie, and Cllr Mrs. F. Vigar. Cllrs A. Hayward, Cllr M. Campbell, Cllr T. Chandler, Cllr P. Morse, Cllr G. Fauvel, Cllr M. Nurton and Cllr P. Quinlan. Ms. W. Hopkins - Clerk

In attendance: Dorset Council - Cllr D. Tooke

1. **NOMINATIONS AND APPOINTMENTS**

- 1.1 Nomination and election of Chairman.
Cllr Mrs E. Isaacs elected – **All agreed**
 - 1.2 The Chairman's Declaration of Office was signed and duly received by the clerk.
 - 1.3 Nomination and election of Vice Chairman.
Cllr M. Campbell elected – **All agreed**
 - 1.4 The Vice-Chairman's Declaration of Office was signed and duly received by the clerk.
 - 1.5 Councillors Declaration of Office were signed and duly received by the clerk.
 - 1.6 Appointment of Councillors to various committees discussed and agreed by all.
 - 1.7. The Co-op of Cllr A. Hayward onto the PC on behalf of Edmondsham – All agreed.
- 2. Open Forum. There were no members of the public present.
 - 3. Apologies for absence received from Cllr J. Stirling.
 - 4. Disclosure of Interests. Cllrs Campbell and Fauvel for anything Cranborne Estate related. Cllr Mrs. F. Vigar for item 10.5.
 - 5. Minutes of the previous meeting on Tuesday 16th April were accepted as an accurate record and duly authorised and there were no matters arising.

6.. **PLANNING**

7. **DORSET COUNCIL & DISTRICT COUNCIL MATTERS**

- 7.1 Cllr Tooke's report was emailed to all councillors. There were no comments

8. **PARISH COUNCIL MATTERS**

- 8.1 The Annual Parish Meeting to be held on Thursday 6th June – The clerk to invite local organisations and guest speakers. **Action Clerk**
- 8.2 Playarea- It was reported the new equipment is now in stock will be fitted by Alvian at their earliest convenience. Arrangements to be made to allow access onto the Playarea. **Action Clerk**

- 8.3 Highways – It was reported that dirty highway signs were becoming a problem around Cranborne & Edmondsham. Cllr G. Fauvel mentioned that Cranborne Estates recently had a litter pick day and employees cleaned all Cranborne sign posts. Clerk to ask Highways regarding cleaning of the signs. **Action Clerk**
- 8.4 Transport – SID update – Cllr Vigar distributed pictures of varying speed signs as an alternative to using SID. It was decided to put the item back on the Agenda for next month's meeting. **Action Clerk**
- 8.5 Bus Shelter – It was decided to restart the process of the location of the bus shelter again. The clerk to contact planning due to Cranborne being a Conservation area. All agreed. **Action Clerk**
- 8.6 Installation of radio base station – The clerk reported that the draft email written by Cllr M. Campbell was sent but no reply had been received. Cllr G. Fauvel noted that Cranborne Estates had been contacted and an alternative site at Pottern Hill is being looked into.
- 8.7 Silver Birch on PC owned footpath behind Hibberd's Field – The clerk reported an alternative cheaper quote had been sought. All agreed for the work to commence. **Action Clerk**
- 8.8 Clerks weekly working hours – Deferred until next meeting.
- 8.9 Cranborne Village Hall – Cllr Quinlan's report was emailed to all councilors. This stated the Annual PAT testing had been completed, new thermostats installed and the upcoming Musical, Alice in Wonderland, will be performed this summer.
- 8.10 Edmondsham Village Hall – Nothing to report.
- 8.11 CASC – Cllr Mrs. E. Isaacs reported that a film company would be coming to Cranborne on the 21st - 25th July.
- 8.12 DAPTC – Chairman's letter - Deferred until next meeting.
- 8.13 Police - Nothing to report.

10. FINANCE

- 10.1 Two Bank signatories to be appointed – Cllr M. Nurton & Cllr G. Fauvel to be added as signatories - **All agreed**
- 10.2 Approval of the following documents: -
 - Standing Orders
 - Financial Regulations
 - Financial Risk Assessment
 - Asset Register 18/19 - **All agreed**
- 10.3 Approval of Internal Audit report 2nd half 2018/19 - **All agreed**
- 10.4 Approval of accounts for year 31st March 2019 - **All agreed**
- 10.5 To approve the following payments: -
 Clerk's salary x 1 month
 DAPTC – Annual Subscription 2019/20
 DAPTC – Invoice for New Clerks Course
 BHIB – Invoice for Local Councils Insurance Renewal
 Proposed: Cllr T Chandler Seconded: Cllr Mrs. F. Vigar
- 10.6 Request for funding from Life Education – **All agreed**

10.7 Cranborne Bowling Club – Replacement of netting fence - Defer to next meeting

11. **FOR REPORT ONLY**

Cllr Mrs. E Isaacs requested Noticeboard in Edmondsham needs attention.

Cllr Mrs. F. Vigar reported the Deerpark turning onto Cranborne Road needs cutting.

Cllr G. Fauvel mentioned why are the verges being cut when birds are nesting in them.

Cllr Mrs. S. Batten reported old dugouts at CASC should be repaired.

Cllr D. Tooke to ask Highways to come around the Ward with him.

Cllr D. Tooke mentioned if Cranborne & Edmondsham Council had 'General Power of Competence'.

The meeting closed at 8.25pm.

Date:

Chairman: