

CRANBORNE AND EDMONDSHAM PARISH COUNCIL

Minutes of the Cranborne & Edmondsham Parish Council Meeting held on
Tuesday 21st April 2020 at 7pm by Zoom

PRESENT: Cllr. Mrs. E. Isaacs (Chair), Cllr Mrs. S. Batten, Cllr Mrs. F. Vigar, Cllr Mrs. S. Norton & Cllr Mrs. A. Mackenzie. Cllr M. Campbell, Cllr G. Fauvel, Cllr J. Stirling, Cllr M. Nurton & Cllr P. Morse. Ms. W. Hopkins - Clerk

In attendance: Dorset Council Cllr D. Tooke

1. Open Forum – There were no members of the public present
2. Apologies for absence received from Cllr T. Chandler & Cllr A. Hayward
3. Disclosure of Interests from Cllr M. Campbell and Cllr G. Fauvel for anything Cranborne Estate related.
4. Minutes of the previous meeting by email on Tuesday 17th March were accepted as an accurate record and duly authorised and there were no matters arising.
5. **PLANNING**
 - 5.1 3/20/0432/TCA - Holm Oak x 2: Prune. Edmondsham House, Edmondsham BH21 5RE. **Planning comments closed early – unable to submit**
 - 5.2 3/19/1995/LB - Reinstatement of part of the building following a thatch fire. Works to include re-thatching, strengthening roof timbers, re-plastering and installation of timber ceiling joists to first floor where destroyed by fire. 2 Church Street, Cranborne BH21 5PY. **Granted 23/03/2020**
 - 5.3 **3/20/0196/FUL** - Proposed Additions/Alterations to approved traditional Barn Conversion to C3 Dwelling House Approval No 3/19/0188/Ful. Romford Barn, Romford, Verwood BH31 7LE. **10 Support. Submitted 22.04.20**
 - 5.4 **3/20/0314/HOU** – Proposed extension to kitchen and office on ground floor, new extension above existing garage to create a bigger bedroom 3 and new bedroom 4. 11 Pennys Mead Cranborne BH21 5QH. **10 Support. Submitted 22.04.20 by email, portal not working.**
6. **DORSET COUNTY COUNCIL & DISTRICT COUNCIL MATTERS**
 - 6.1 Cllr Tooke Report – A discussion was held regarding grant availability for very small businesses, and the closure of tips – Small businesses need to register online, officers will be able to advise after registration. Residents asked to hold onto their rubbish until further notice.
 - 6.2 Dorset Council Local Plan/Neighbourhood Plan/Parish Plan – Reply sent to Planning & Community Services on 24th February 2020. **Noted by the PC**

7. PARISH COUNCIL MATTERS

- 7.1 The Chairman reported she had held various PC Zoom meetings with Cllr M. Campbell & the Clerk, and held Churchwardens meetings by Zoom.
- 7.2 Statement of Community Involvement – Adopted. **Noted by the PC**
- 7.3 Footbridge in The Close – Reported – Dorset Council had been in touch, and this will be fixed when the restrictions are lifted due to Covid-19.
- 7.4 Vision ICT – Accessibility Statement – Vision ICT have written and placed Accessibility Statement on PC website. **Noted by the PC**
- 7.5 Annual Parish Meeting – Postponed until next year. **Noted by the PC**
- 7.6 Highways – Batterley Drove – Report received from Road Safety Team Leader, Dorset Council - To be added to next month's agenda – **Action Clerk**
- 7.7 Climate Change Seminar – Report not received. To be added to next month's agenda – **Action Clerk**
- 7.8 Annual Meeting of PC (Election of Chairman/Vice-Chairman & Appointments) Under powers of Section 78 (Regulation 4 (2)) of the Coronavirus Act 2020, this provides that where an appointment would otherwise be made or is required to be made at an annual meeting of the local authority, the appointment continues until the next annual meeting of the authority. **Noted by the PC**
- 7.13 Cranborne Village Hall – Whilst the Village Hall is currently closed the Management Committee are looking into getting the main hall and toilets redecorated, and front and back door locks changed.
- 7.14 Edmondsham Village Hall – The Hall Committee to look into obtaining an alcohol license. The Conveyance relating to ownership of the land has been located, who will now proceed with Land Registration.
- 7.15 CASC – Nothing to Report.
- 7.16 DAPTC – Cllr Mrs. E. Isaacs reported that the Eastern Area's Chairman resigned due to an accident. No replacement has been appointed to date.
- 7.17 Local Crime Report – Nothing to Report.

8. FINANCE

- 8.1 Approval of Internal Audit report to 31st March 2020 – **All Agreed**
- 8.2 Copy of the accounts for year ending 31st March 2020 – **All Agreed**
- 8.3 Approval of the following documents sent to Cllrs by email – **All Agreed** (Annual check completed by the Clerk and Cllr Mrs. S. Batten)
- Standing Orders
 - Financial Regulations
 - Financial Risk Assessment
 - Land Risk Assessment
 - Fixed Asset Register
 - Child Protection Policy
- 8.4 To authorise increase to Homeworking Allowance for Clerk from £4 to £6 per week (HMRC increase as from 1/04/2020) – **All Agreed**

8.5 To approve the following payments: -

Clerks Salary
Clerk' Expenses
Play Inspection Company Invoice (Annual Inspection)
Marcus Edwards – Grounds Maintenance Payment, 1 of 3
BHIB Council Insurance Invoice
Elite Playground Inspections Invoice

Proposed: Cllr M. Campbell. Seconded: Cllr G. Fauvel

9. **FOR REPORT ONLY**

Cllr G. Fauvel recorded thanks to the Clerk for coordinating the Covid-19 arrangements for Cranborne & Edmondsham, and to ask the clerk if she had adequate time

Cllr G. Fauvel, under his Estate hat, asked the PC if they thought it appropriate that a planning application was put forward re Holwel Farm.

The Clerk gave a brief report stating how daily newspaper, food & prescription deliveries had been organized and were being delivered by volunteers to the entire area of Cranborne & Edmondsham. Telephone support was available and being used for residents who were self-isolating/in need of support or for those who just wanted contact with the outside world. The Clerk reported that she was still receiving emails and phone calls on a daily basis but this was now at a level which was easier to manage. It was also noted that between 40-50 local residents had volunteered to help.

Cllr Mrs. E. Isaacs enquired if there was any news regarding tree works at the Old Rectory, Edmondsham. Clerk to write another letter. **Action Clerk** *The Clerk informed Cllr Mrs. E. Isaacs the next day that there had been contact from the owner and a letter would not be sent*

Cllr Mrs. E. Isaacs made a toast to wish The Queen, 'Happy Birthday'

The meeting closed at 7.40pm.

Date:

Chairman: