

**CRANBORNE AND EDMONDSHAM PARISH COUNCIL**

Minutes of the Cranborne & Edmondsham Parish Council Meeting held on  
Tuesday 19<sup>th</sup> May 2020  
By Zoom.

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PRESENT: Cllr. Mrs. E. Isaacs (Chair), Cllr Mrs. S. Batten, Cllr Mrs. F. Vigar, Cllr Mrs. S. Norton & Cllr Mrs. A. Mackenzie. Cllr M. Campbell, Cllr, M. Nurton, Cllr, G. Fauvel, Cllr J Stirling & Cllr P Morse. Ms. W. Hopkins - Clerk

In attendance: Dorset Council Cllr D. Tooke

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1. Open Forum - There were no members of the public present
2. Apologies for absence received from Cllr T. Chandler & Cllr A. Hayward
3. Disclosure of Interests from Cllr M. Campbell and Cllr G. Fauvel for anything Cranborne Estate related.
4. Minutes of the previous meeting on Tuesday 21<sup>st</sup> April 2020 were accepted as an accurate record and duly authorised and there were no matters arising.
5. **PLANNING**
  - 5.1 3/20/0432/TCA - Holm Oak x 2: Prune. Edmondsham House, Edmondsham BH21 5RE. **Granted 21.04.2020**
6. **DORSET COUNCIL & DISTRICT COUNCIL MATTERS**
  - 6.1 Cllr Tooke Report was emailed to all Cllrs. Cllr Tooke mentioned the financial difficulties incurred to Dorset Council due to COVID 19 and the forest fire in Wareham: Five firemen from Cranborne were involved in tackling the blaze.
7. **PARISH COUNCIL MATTERS**
  - 7.1 The Chairman's Report – The Chairman reported she had various Zoom meetings with the Clerk and a Zoom meeting with Cllr M. Campbell. She also congratulated the Clerk who recently gained her ILCA qualification.
  - 7.2 Highways – Batterley Drove – A discussion was carried over from last month regarding how busy the road had become, and would only get busier due to housebuilding in the area. It was agreed this needed to be monitored.
  - 7.3 Pothole/blocked culvert – Sandys Hill, Edmondsham – Reported previously: the clerk to follow up. **Action Clerk**
  - 7.4 Bus Shelter – Cllr Mrs. S. Batten gave an update re progress of the Working Group who are steering the project. 3 x (closed) quotes had been obtained to carry out the work: to clear shrubbery and make good Ladyborne Gardens in preparation for the proposed new shelter. The PC voted to go for

the lowest quote of £860 submitted by Marcus Edwards. **All Agreed.** Clerk to inform Marcus Edwards. **Action Clerk.**

- 7.5 Stile, Hibberds Field – The PC discussed the request to replace the stile with a ‘kissing gate’ to enable easier access onto Hibberd’s Field. This was deemed to be a matter for Downton Homes (the owner of the land) and Cranborne Estates as it falls under the 106 Agreement, and is not a public right of way. Clerk to write to inform of the PC’s decision. **Action Clerk**
- 7.6 Footpath/Riverbank erosion – The Clerk informed the PC that Dorset Wildlife Trust had currently furloughed its staff in accordance with the governments Coronavirus Job Retention Scheme. They will be in touch in due course.
- 7.7 Road Signs in Cranborne – A discussion was had re the sign on Salisbury Street and High Street not being visible. Suggestions were given as to where the signs could be placed to allow for better viewing. Penny’s Mead sign was also raised due to its deteriorating nature. It was agreed to defer to the next PC meeting. Clerk to find out who is responsible for signs in Cranborne & Edmondsham. **Action Clerk**
- 7.8 Cllr Job Roles – Clerk to update the list and send out to all Cllrs. **Action Clerk**
- 7.9 Adoption of Dorset Heathlands Planning Framework 2020-2025 – Noted by the PC
- 7.10 Edmondsham Noticeboard – It was reported that the noticeboard needs attention, the doors are not opening as they should. **Action Clerk**  
**Proposed: Cllr Mrs. E. Isaacs. Seconded: Cllr Mrs. S. Batten**
- 7.11 Cranborne Village Hall – Whilst the hall remains closed it was noted by the Village Hall Committee that they had not been informed of the possible merger of the pre-school and the 1<sup>st</sup> school. The PC, as Trustees, were not informed either. Clerk to write letter. **Action Clerk**
- 7.12 Edmondsham Village Hall – Remains closed & the shop that temporary opened due to COVID-19 has now ceased trading.
- 7.13 CASC – Nothing to Report
- 7.14 DAPTC – Nothing to Report
- 7.15 Local Crime Report - Nothing to Report

## 8. FINANCE

- 8.1 To consider the Annual Return for year-end 31<sup>st</sup> March 2020
- Section 1: Annual Governance Statement 2019/20  
(In doing so, members acknowledge their responsibility for ensuring that there is a sound system of internal control, and that statements 1-9 are agreed)
  - Section 2: Accounting Statements 2019/20

**Proposed Cllr M. Campbell. Seconded Cllr G. Fauvel – All Agreed**

- 8.2 Online Banking – The Clerk reported the PC’s move to Online Banking is now complete. The Clerk to set up a Standing Order for her salary as documented in the Minutes, dated July 2019, Section: Finance (9.2).

8.3 To approve the following payments: -

- Clerks Salary
- Clerks Home Allowance
- Clerks Expenses
- Cranborne Village Hall - Grant

***Proposed: Cllr M. Campbell. Seconded: Cllr Mrs. S. Batten***

9. **FOR REPORT ONLY**

Cllr Mrs. S. Norton gave a brief statement that the Community defibrillator, situated by the sports club, had been successfully used. There were no problems taking it out of its case. She also mentioned overgrown bushes at the end of Water Street going into Hibberds Field. Tree assessments were raised, and when the last one was undertaken. It was agreed this was to be added to the next agenda. ***Action Clerk.***

The meeting closed at 7.38pm

Date:

Chairman: