

**CRANBORNE AND EDMONDSHAM PARISH COUNCIL**

Minutes of the Cranborne & Edmondsham Parish Council Meeting held on  
Tuesday 20<sup>th</sup> October by Zoom

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PRESENT: Cllr. Mrs. E. Isaacs (Chair), Cllr. Mrs. S. Batten, Cllr. Mrs. F. Vigar,  
Cllr. Mrs. S Norton. Cllr M. Campbell, Cllr. G. Fauvel, Cllr T. Chandler & Cllr P.  
Morse. Ms. W. Hopkins - Clerk

In attendance: Dorset Council Cllr D. Tooke

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1. Open Forum. There were no members of the public present
2. Apologies for absence received from Cllr. Mrs. A. Mackenzie and Cllr. A. Hayward. **Apologies accepted - all agreed.**
3. Disclosure of Interests. Cllr M. Campbell and Cllr G. Fauvel for anything Cranborne Estate related. Cllr Mrs. E. Isaacs for anything Edmondsham related.
4. Minutes of the previous meeting on Tuesday 15<sup>th</sup> September were accepted as an accurate record and duly authorised and there were no matters arising. **All agreed**
5. **PLANNING**
  - 5.1 3/20/1004/FUL – Works to existing building (Barn B) and change of use from agricultural to a flexible B1/B8 use and demolition of existing agricultural building (Barn A) and erection of building for B2 use plus construction of additional car parking area and associated works. **Submitted: 02.10.2020. 2 x abstain 4 x support. Sent by email due to time constraints. Noted by the PC**
  - 5.2 3/20/0196/FUL – Proposed Additions/Alterations to approved traditional Barn Conversion to C3 Dwelling House Approval No. 3/19/0188/Ful. Romford Barn, Romford, Verwood BH31 7LE. **Granted 18.09.2020. Noted by the PC**
  - 5.3 3/20/1209/HOU – Convert loft into habitable living accommodation – 3 High Street, Cranborne BH21 5PS. **All agreed (Note: Highways not consulted) Sent by email as planning portal had closed.**
6. **DORSET COUNTY COUNCIL & DISTRICT COUNCIL MATTERS**
  - 6.1 Cllr Tooke Report emailed to all Cllrs – this was noted by the PC
7. **PARISH COUNCIL MATTERS**
  - 7.1 The Chairman stated that she had held her usual meeting with the clerk, and a meeting with both the clerk and Cllr. M. Campbell to discuss the draft budget.

- 7.2 The clerk gave an update on COVID-19, the site visit with the representative from Dorset Wildlife Trust re the eroding footpath along the River Crane, and the site meeting with SEB re trees along the footpath of the River Crane, which are touching/near the electricity cables.
- 7.3 COVID 19 Response – The PC agreed that if a second wave occurred then the same support and assistance would be offered to Cranborne & Edmondsham residents as in the previous lock down. These included, leaflet drops, prescription and food delivery services. The first point of contact would continue to be the Parish Council Clerk. This was deemed the simplest solution so as not to confuse everyone with different contact details and numbers.
- 7.4 Grounds Maintenance Quote for next 3 years – After a brief discussion it was agreed that Marcus Edwards quote would be accepted and a new contract would be entered into. **Proposed: Cllr M. Campbell. All agreed. Action Clerk**
- 7.5 Play area – The PC agreed to remove the trodden down fencing and to clear and make safe the area. **Proposed: Cllr. Mrs. F. Vigar. 6 support, 3 abstain. Action Clerk.**
- 7.6 Surface Water & Flood Arrangements – Cranborne – The PC discussed the 3 flood events in the last 10 years, most recently the flash flood at the end of August. Gullies could not cope with the amount of water and properties flooded in Cranborne. It was also noted that there had been a blockage of the River Crane near Hibberds Field which was of concern to residents. Pictures of the flooding were circulated prior to the meeting. In the first instance it was agreed that Highways & Flood Risk Management be contacted for their views. **Action Clerk**
- 7.7 Cranborne Village Hall – All meetings suspended until further notice. A caretaker has still not been found however a potential candidate has put themselves forward.
- 7.8 Edmondsham Village Hall – Nothing to report
- 7.9 CASC – Nothing to report
- 7.10 DAPTC – Cllr. Mrs. E. Isaacs and Cllr. Mrs. S. Batten attended the DAPTC Eastern Area meeting by Zoom. Online training courses now available.
- 7.11 Local Crime Report –. 2 x garage break-ins in Edmondsham, 1 x commercial break in on outskirts of Cranborne & 1 x assault in Cranborne.

## 8. **FINANCE**

- 8.1 To consider Internal Audit Report 20/21  
**Proposed: Cllr. M. Campbell. All agreed**
- 8.2 To consider Half Yearly Statement of Accounts 20/21  
**Proposed: Cllr. M. Campbell. All agreed.**

8.3 To approve the following payments: -

- Clerks Expenses
- Internal Auditor Invoices
- Grounds Maintenance Payment, 3 of 3
- Elite Playground Inspections Invoice
- DAPTC – Training Course – Budget & Precepts

***Proposed: Cllr. M. Campbell. All agreed***

8.4 To consider the following grant/donation requests:

- Dorset Citizens Advice – Ongoing Support & Advice
- Cranborne PCC – Churchyard Maintenance
- Cranborne PCC – Restoration of Church Clock
- Edmondsham PCC – Churchyard Maintenance
- Cracked Defibrillator Case (located outside CASC)

Deferred until next meeting. ***Proposed: Cllr. G. Fauvel. All agreed***

9. **FOR REPORT ONLY**

Cllr Mrs. Vigar enquired if preparations were in place for the laying of poppy wreaths on Remembrance Sunday. Edmondsham wreath will be laid at 10am by Cllr. Mrs. E. Isaacs, Cranborne wreath will be laid by Cllr. M. Nurton at 10.50am.

Cllr G. Fauvel commented that a resident would like to donate a second defibrillator in the village centre.

Cllr Mrs. E. Isaacs commented that the water leak on Sandy's Hill has now been fixed, however, the road surface still needs addressing.

Dorset Cllr D. Tooke offered his help in dealing with Highways and flooding if it was needed.

The meeting closed 19.44pm.

Date:

Chairman: