

CRANBORNE AND EDMONDSHAM PARISH COUNCIL

Minutes of the Cranborne & Edmondsham Parish Council Meeting held on
Tuesday 16th June 2020
By Zoom

PRESENT: Cllr. Mrs. E. Isaacs (Chair), Cllr Mrs. S. Batten, Cllr Mrs. F. Vigar, Cllr Mrs. S. Norton & Cllr Mrs. A. Mackenzie. Cllr M. Campbell, Cllr, M. Nurton, Cllr, G. Fauvel, Cllr J Stirling & Cllr P Morse. Ms. W. Hopkins - Clerk

In attendance: Dorset Council Cllr D. Tooke

1. Open Forum – There were no members of the public present
2. Apologies for absence received from Cllr A. Hayward.
3. Disclosure of Interests from Cllr M. Campbell and Cllr G. Fauvel for anything Cranborne Estate related. Cllr Mrs. E. Isaacs for item 5.2
4. Minutes of the previous meeting on Tuesday 19th May were accepted as an accurate record and duly authorised and there were no matters arising.
5. **PLANNING**
 - 5.1 3/20/0345/LB – Forming of a single opening in a wall in the basement to provide safe access to rooms. Boveridge House, Cranborne BH21 5RU. **8 supported, 2 abstain. Submitted 17.06.2020 (Sent by email as portal not working)**
 - 5.2 3/20/0873/TCA – Dead Rowan, Norway Spruce, 3 x ASH: Fell. Edmondsham House, Edmondsham BH21 5RG. **9 supported, 2 abstain. Submitted 17.06.2020 (Sent by email as portal not working)**
 - 5.3 3/20/0495/LB – Increasing the height of the chimney to 1800mm to comply with Building Regulations, HETADS requirement and insurer requirements. The stack has increase by 300mm and pot by 590mm. Traditional matching bricks and lime render have been used. (Retrospective). 2 Church Street, Cranborne BH21 5PY. **10 supported. Submitted 17.06.2020 (Sent by email as portal not working)**
6. **DORSET COUNTY COUNCIL & DISTRICT COUNCIL MATTERS**
 - 6.1 Cllr Tooke Report was emailed to all Cllrs – Cllr Tooke mentioned litter bins should be emptied every week, however, the bin in The Square (Cranborne) is always full. It was reported that a resident had been putting their rubbish into the litter bins. The clerk to look into this. **Action Clerk**
7. **PARISH COUNCIL MATTERS**
 - 7.1 The Chairman reported she has had numerous talks with the Clerk, and the usual Zoom meeting in readiness for the PC meeting with Cllr. M. Campbell

and the clerk. The Chairman also noted that the clerk was wading through historical PC records that had been kept at the Village Hall, ready for archiving/shredding.

- 7.2 Road signs in the Parish – The Clerk reported that Highways had agreed to replace the sign at Sutton Holm, Edmondsham, and to make it bigger. Road signs at Water Street and Penny’s Lane were reported as needing attention, Highways to see if they needed replacing. Clerk to follow up. **Action Clerk**
- 7.3 Tree Assessments in the Parish – It was agreed the PC would undertake a tree survey. **Action Clerk**
- 7.4 Pothole/blocked culvert – Sandy’s Hill, Edmondsham – The Clerk reported that DC contacted Bournemouth Water and asked them to investigate whether there is a water leak. If not, DC will arrange for the potholes to be patched and investigate what is causing the water to come out of the road surface.
- 7.5 Edmondsham Noticeboard – The PC agreed to the quote Marcus Edwards submitted re the refurbishment of all 3 noticeboards in the Parish. Clerk to inform Marcus Edwards. **Action Clerk**
- 7.6 La Fosse letter – A discussion was held regarding La Fosse using Jubilee Gardens as a ‘Pop up Café’ once COVID-19 restrictions are lifted by the Government. The Clerk informed the PC that she had been in contact with Dorset Council who the PC lease the land from. Unfortunately, the original lease cannot be located either by the PC or DC which is complicating the situation. The PC agreed to offer La Fosse a non-exclusive license to occupy the Jubilee Gardens until 31 October subject to getting an indemnity from him and our insurers being happy with the arrangement. **Proposed: Cllr M. Campbell. Seconded: Cllr G. Fauvel**
- 7.7 Cranborne Village Hall – The hall was preparing to welcome back Pre-school from 12th June after changes to Government legislation. The VH is still awaiting a response from Pre-school and the First School re their intentions from September. The Management Committee will be writing to them for an update.
- 7.8 Edmondsham Village Hall – It was reported that they were now in receipt of the Retail, Hospitality Grant in the sum of £10,000, which will be put towards a new kitchen. Thanks, were given to the family who organised and ran a food and essential items shop from the Hut during the early stages of the Coronavirus Emergency.
- 7.9 CASC – Nothing to report
- 7.10 DAPTC – A Zoom meeting was scheduled for 16th June 2020 but Cllr Mrs. E. Isaacs was unable to attend due to attending the PC meeting.
- 7.17 Local Crime Report –. Nothing to report.

8. FINANCE

- 8.1 Filming & Recording Policy – Annual Review. No alterations were needed, policy to be reviewed annually. **All Agreed**
- 8.2 Terms of Reference for Personnel Committee – Adopted – **All Agreed**
- 8.3 Retention Policy – Adopted – **All Agreed**
- 8.4 Jubilee Gardens & Benches – It was agreed that the PC would adopt the benches and urgent maintenance was needed on all PC owned benches.

Coronation Corner bench to be taken down and replaced with a new bench.
Proposed: Cllr J. Stirling. Seconded: Cllr Mrs S. Batten. All Agreed
 Clerk to obtain quotes and look at different styles, and present at the next PC meeting. **Action Clerk**

All other benches were to be painted. A quote received from Marcus Edwards was agreed by the PC. **Proposed: Cllr Mrs. F. Vigar. Seconded: Cllr M. Nurton.**

8.5 To consider the following payments:

- Clerk's expenses
- SLCC - 11th Edition Local Council Administration & Clerks' Manual
- Nigel Harris Woodwork Invoice (Edmondsham noticeboard repairs)

Proposed: Cllr M Campbell. Seconded: Cllr Mrs. F. Vigar. All Agreed

9. FOR REPORT ONLY

Cllr P. Morse reported Leylandii had been dumped in Edmondsham – to be reported.

Cllr G. Fauvel asked why the Agenda was not being placed in the PC noticeboard. The Clerk informed the PC of the new legislation due to COVID-19. New guidance states that public notice of time and place of a meeting is deemed to be given if published on the relevant authority's website. This updated regulation has been placed at the end of each month's agenda for reference. It was noted that the Cranborne Village Noticeboard was still being updated. The Clerk did not realise that the PC owned this noticeboard too. It was also raised that the PC website was not very informative regarding these changes. Clerk to look into updating the website. **Action Clerk**

Cllr Mrs. E. Isaacs reported Edmondsham Church had looked into how they could open, however, due to restrictions they were to remain closed. Cranborne & WSG Church to open on Wednesday & Sunday afternoons.

Cllr Mrs. S. Batten thanked Cllr Mrs. F. Vigar for the email circulated to the PC updating them on the status of the wall in her garden. Cllr Mrs. S. Batten also asked if the PC could be kept in the loop on progress going forwards.

The meeting closed at 19.57pm.

Date:

Chairman: